



**SCURRY COUNTY HOSPITAL DISTRICT  
GOVERNING BOARD RECORD OF MEETING**

**Thursday, August 29, 2024 | 8:10 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

<b>Conflict of Interest Statement</b>			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave Judy Moss Loretta McCravey Mike Tyrrell Bennie Marricle Rod Partain Angie Strickland	Ella Helms, CEO Robbie Dewberry, CFO Kathy Goodwin, RN, CNO Rose Ragland, MSO Coord.	Kevin Hough, DO Shane Bryant Ryan Dewberry	

**I. Introduction**

<b>A. Call to Order</b>	<b>B. Marricle</b>
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*The meeting was called to order at 8:25 am.*

**B. Invocation**

*Jason Cave gave the opening prayer.*

<b>C. Announcements/Public Comment (Board has the right to limit time for each person/topic)</b>	<b>Receive</b>
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*No announcements.*

<b>D. Conflict of Interest Inquiry</b>	<b>B. Marricle</b>	<b>Receive</b>
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*No conflict of interest.*

**II. Meeting Minutes**

<b>Minutes from previous meeting</b>	<b>B. Marricle</b>	<b>Review &gt; Approve</b>
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*B. Marricle presented the July 25, 2024 minutes for approval. J. Moss made the motion to approve the minutes with the one correction being made. M. Tyrrell seconded the motion. Motion carried.*

**III. Old Business**

**IV. New Business**

<b>A. Medical Staff Report</b>	<b>K. Hough, DO</b>	<b>Review &gt; Approve</b>
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*k. Hough gave med staff report. There has been an uptick in flu and covid. Flu vaccines are now in stock. Pneumonia shots are in. RSV came out last year but we are not stocking the RVS or covid vaccines. We did not give enough of the last year to warrant stocking them. We are suggesting patients utilize CVS or McWilliams Pharmacy.*

<b>B. Credentialing</b>	<b>K. Hough, DO</b>	<b>Review &gt; Approve</b>
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*1. New Appointments*

*a. Meghan Romba, MD (Telestroke)*

*Dr. Hough presented the new appointment of Dr. Romba with telestroke/telehealth for approval. M. Tyrrell made the motion to approve Dr. Romba as presented. J. Moss seconded the motion. Motion carried.*

<b>C. Tax Abatement Guidelines</b>	<b>E. Helms, CEO</b>	<b>Review &gt; Approve</b>
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*1. Criteria for Abatement in Reinvestment Zone*

*2. Tax Abatement Guidelines within the City Limits*

*3. Tax Abatement Guidelines outside the City Limits*

*E. Helms presented the tax abatement guidelines for review and approval. No changes have been made, just need to reevaluate every 2 years. We will also be adding \$1,000 application fee for any new applications received. M. Tyrrell made the motion to approve with application fee added. R. Partain seconded the motion. Motion carried.*

<b>D. Review and Take Action on Tax Abatement Applications</b>	<b>E. Helms, CEO</b>	<b>Tabled</b>
<ol style="list-style-type: none"> <li>1. Canyon Storage, LLC</li> <li>2. Flatland Storage, LLC</li> </ol>		
<b>E. Discuss USDA Loan Application</b>	<b>Ella Helms, CEO</b>	<b>Review &gt; Approve</b>
<p>E. Helms updated the board on the USDA loan application. We must be efficient with money. Cutting costs w/salaries, contracts, etc. Get billing and collections on track. Discussed tax abatement payments coming in for 2024. These payments will go towards the loan each year. The goal is to retire debt. Need to ensure flexibility for future.</p>		
<b>F. Approve Purchases</b>		<b>Review &gt; Approve</b>
<ol style="list-style-type: none"> <li>1. Ratify purchase of Stryker Equipment</li> <li>2. Ratify Purchase of Arthrex Equipment</li> </ol>		
<p>Purchases were approved last month but amounts have changed since approved. E. Helms presented new purchase amounts for equipment. R. Partain made the motion to approve the Stryker and Arthrex purchases. J. Moss seconded the motion. Motion carried.</p>		
<b>G. Approve Board Bylaws</b>	<b>Ella Helms, CEO</b>	<b>Review &gt; Approve</b>
<p>E. Helms presented the updated board by laws. These have been update to co-inside with new survey company. Board will now be referred to as governing body, etc. M. Tyrrell made the motion to approve as presented. J. Moss seconded the motion. Motion carried.</p>		
<b>H. Documents/Policies/Forms</b>	<b>K. Goodwin, CNO</b>	<b>Review &gt; Approve</b>
<ol style="list-style-type: none"> <li>1. No Show policy for clinic(s)</li> <li>2. Lab Services for patients hospitalized or emergent condition on campus or off-site location</li> <li>3. LB-2 Administration - List of available lab services</li> <li>4. Nurse Staffing Plan</li> <li>5. Restraints and Seclusion Policy (reviewed, no changes)</li> <li>6. Organization Chart (revised)</li> <li>7. Contract Vascular Access Nurse Application for Privileges (new)</li> <li>8. Checklist for Credentialed Vascular Access Registered Nurse (new)</li> </ol>		
<p>S. Bryant discussed the changes on no show policy. Providers have the flexibility to work with patient as needed. K. Goodwin presented the new and updated P &amp; P. M. Tyrrell made the motion to approve P &amp; P as presented. R. Partain seconded the motion. Motion carried.</p>		
<b>I. Resolution to accept funding for Texas Opioid Abatement Fund</b>	<b>E. Helms, CEO</b>	<b>Review &gt; Approve</b>
<p>E. Helms presented information regarding the Texas Opioid Abatement Fund. M. Tyrrell made the motion to apply for Opioid funds. R. Partain seconded the motion. Motion carried</p>		
<b>J. Resolution for Opioid Epidemic</b>	<b>E. Helms, CEO</b>	<b>Duplication</b>
<b>K. Adopt FY 2025 Budget</b>	<b>R. Dewberry, CFO</b>	<b>Review &gt; Approve</b>
<p>R. Dewberry presented the 2025 budget for review and approval. J. Cave made the motion to approve the 2025 budget as presented. L. McCravey seconded the motion. Motion carried.</p>		
<b>L. Vote on Proposed 2024 Tax Rate (Specific Reading)</b>	<b>E. Helms, CEO</b>	<b>Review &gt; Approve</b>
<p>E. Helms presented the proposed 2024 tax rate. M. Tyrrell made the motion to approve the new 2024 tax rate. J. Moss seconded the motion. Motion carried.</p>		
<b>M. Reports (Other Committees/Meetings)</b>		
1. Finance Report	R. Dewberry, CFO	Inform
<p>a. Review of Credit Card Statement</p>		
<p>R. Dewberry gave the finance report. Cash dow due to payment to DSH. Will receive funds back (est. \$2.4 million). Shoul d e \$2.3 million collection rate @ 42%. Revenue is down. Restricted funds from land sale. IRS penalty - ERTC funds waiting on detail report. Clinic visits are up for July 2024. 2023 balance sheet is off \$320k. Found \$190k still looking for balance. Hope to have completed next month. Charity write offs should be done on a timely basis.</p>		
2. Nursing Report - Monthly Update	K. Goodwin, RN	Inform
<p>K. Goodwin gave the nursing report. There were several staffing challenges last month. Lost 3 nurses. One went to agency contract, med surge nurse went to SISD, OB nurse went to home health. Jina Sterling will be moving to full time OR director. We are now looking for med surg director.</p>		
3. Quality Management	K. Goodwin, RN	Inform
<p>K. Goodwin gave the quality report. ED trauma meeting last month. Things are going better since ACP has taken over. Monthly meetings for ED are working well. They are also having peer group meetings every 2 months.</p>		
4. Administration Report	E. Helms, CEO	Inform
<p>Currently working on recruiting PA for Dr. Kevin Hough. H. Blackwell, PA is moving to teach at Texas Tech.</p>		
5. Clinic Report	S. Bryant	Inform
<p>S. Bryant gave the clinic report. Annual wellness visits are getting completed. Staff has been trained and should be n/c to patients. Staff are working together to get patients in with other provider when PCP is full up. Walk in clinic is up to 60 patients per day. Flu &amp; strep are increasing. Younger patients - most do not have PCP.</p>		

**N. Announcements**

**V. Board to convene in executive session pursuant to: B. Marricle No closed session**

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report  
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters  
1. Quality and Personnel Matters

**VI. Board to convene in open session and take action if needed on matter discussed in Executive Session**

**A. Possible action(s) regarding closed session**

1. Possible action regarding closed session

*No closed session.*

**VII. Meeting Finalization B. Marricle**

**Next meeting scheduled for Thursday, September 19, 2024**

**VIII. Adjourn B. Marricle**

*M. Tyrrell made the motion to adjourn. J. Moss seconded the motion. Motion carried. Meeting adjourned at 10:03 am.*

These minutes have been reviewed and approved by the Board of Directors.

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President of the Board

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Date