



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING**

Thursday, September 19, 2024 | 8:10 am

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Bennie Marricle Jason Cave Loretta McCravey Mike Tyrrell Rod Partain	Ella Helms, CEO Robbie Dewberry, CFO Kathy Goodwin, RN, CNO Rose Ragland, MSO Coord.	Kevin Hough, DO	Judy Moss Angie Strickland

I. Introduction

A. Call to Order **B. Marricle**

The meeting was called to order at 8:10 am.

B. Invocation

M. Tyrrell gave the opening prayer.

C. Announcements/Public Comment (Board has the right to limit time for each person/topic) **Receive**

No announcements.

D. Conflict of Interest Inquiry **B. Marricle** **Receive**

No conflict of interest.

II. Meeting Minutes

Minutes from previous meeting **B. Marricle** **Review > Approve**

B. Marricle presented the July 25, 2024 minutes for approval. M. Tyrrell made the motion to approve the minutes with the one correction being made. R. Partain seconded the motion. Motion carried.

III. Old Business

IV. New Business

A. Medical Staff Report **K. Hough, DO** **Review > Approve**

Dr. Kevin Hough gave the medical. We have started full vaccination season. School is back in session so there are lots of different infections. Clinic has started bush push on adult wellness exams.

B. Credentialing **K. Hough, DO** **Review > Approve**

1. New Appointments

a. Daniel Frank, MD

2. Reappointments

a. Jenifer Donnell-Higgins, MD

b. Karla Payne, LPC

c. Rachael Dupree-Beynon, LPC

Dr. Hough presented the new and reappointments for review and approval. M. Tyrrell made the motion to approve appointments as presented. L. McCravey seconded the motion. Motion carried.

C. Discuss and Possibly Approve West Texas State Bank Loan Application and Board Resolution **Ella Helms, CEO** **Review > Approve**

E. Helms presented the WTSB loan application for review and approval. R. Partain made the motion to approve the loan with West Texas State Bank as presented. L. McCravey seconded the motion. Motion carried.

D. Adopt Proposed 2024 Tax Rate (Specific Reading) **Ella Helms, CEO** **Review > Approve**

E., Helms presented the 2024 tax rate for review and approval. M. Tyrrell made the motion to approve the tax rate of \$0.29133 as presented. J. Cave seconded the motion. Motion carried.

Board Members Voted For Tax Rate	Board Members Absent
Bennie Marricle Jason Cave Loretta McCravey Mike Tyrrell Rod Partain	Judy Moss Angie Strickland

E. Authorize CEO to negotiate contract with Dewberry & Sons		Ella Helms, CEO	Review > Approve
<i>E. Helms presented contract information for Dewberry & sons. J. Cave made the motion to let Ella negotiate the contract with Dewberry & Sons. L. McCravey seconded the motion. Motion carried.</i>			
F. Documents/Policies/Forms		K. Goodwin, CNO	Review > Approve
1. Delineation of Privileges for Wound Care			
2. Sedation Infusion Protocol for Ventilated Patient			
3. Mammography Guidelines (changes to pages 12-15)			
<i>K. Goodwin presented the above documents for approval. After review M. Tyrrell made the motion to approve as presented. L. McCravey seconded the motion. Motion carried.</i>			
G. Review of Mission and Vision Statements		E. Helms, CEO	Review > Approve
<i>E. Helms presented copies of mission and vision statements for the last few years. Still working behind the scenes to become better rated by patients and employees. Coming up with new services offered for patients.</i>			
H. Overview of strategic activities		E. Helms, CEO	Review > Approve
<i>Behavioral health has brought in \$1.2 million over what was anticipated (\$600-\$900k) Working to achieve 4 star quality ratings for ED with new group.</i>			
I. Approve Audit Engagement Agreement		R. Dewberry, CFO	Review > Approve
<i>R. Dewberry has been working with Durbin Audits. This year will only be 9 month audit due to fiscal year change. He feels like the audits will not require as many adjustments as have in the past. R. Partain made the motion to allow Robbie Dewberry to negotiate the contract with auditors. M. Tyrrell seconded the motion. Motion carried.</i>			
J. Update the Board Resolution to Approve Equipment Loan		E. Helms, CEO	Review > Approve
<i>E. Helms updated the board on the equipment loan. What all will be included and amounts. J. Cave made the motion to approve the equipment loan. R. Partain seconded the motion. Motion carried.</i>			
K. Reports (Other Committees/Meetings)			
1. Finance Report		R. Dewberry, CFO	Inform
a. Review of Credit Card Statement			
b. Update on Revenue Cycle Project			
c. Finance Report			
<i>R. Dewberry review the credit card statement with the board. He also discussed the revenue cycle with the finance committee and updated the board. We were collecting about \$2.5 million - \$2.6 million monthly. Currently we are using coding company and billing company and collecting \$3.1 million on the average.</i>			
<i>Robbie also reviewed the finance statement with the board. We currently have most billing caught up to under 60 days. There is a dip in cash this month due to returning money to the state, but will get funds back at the end of September. There are 2 accounts over 90 days and we are currently in negotiations with Cerner & NorthStar. August profit is \$376k, YTD is \$3.6 million. All areas are up in visits, clinic, lab, X-Ray, etc.</i>			
2. Nursing Report - Monthly Update		K. Goodwin, RN	Inform
<i>K. Goodwin gave the nursing report. Cogdell will be having Nursing Boot Camp in October. This will be hands on training. Covenant will be doing the pediatric stations & mock codes. We are currently looking for new med surg director. So far we have 3 interviews set up.</i>			
3. Quality Management		K. Goodwin, RN	Inform
a. ED/Trauma Committee			
b. Environment of Care			
c. Emergency Preparedness Subcommittee			
d. Perinatal Services Committee			
e. Workplace Violence Subcommittee			
<i>K. Goodwin gave the Quality Management report. She has call with the State September 9th regarding trauma survey. The state has ramped up expectations from all facilities. We were sighted on several items and all have been corrected. We have received approval on contingent basis. We still be making changes and updates over the next year to make sure all is in place and all reports are up to date.</i>			
<i>EOC meeting last month. Safety/Security cameras are not all back up yet since hacking last year. There have been door issues and those are being corrected. We have subcommittee on emergency preparedness getting beefed up! OB meeting - lots of babies due next month. Critical equipment issues - IT servers went down and we went on diversion status.</i>			
<i>There have been 86 Google review since mid-May this year. 77 were 5 star, 6 were 4 star, 2 were 1 star. ACP has been a great asset since they have take over the ED. They have also been great at contacting patients and addressing any issues.</i>			
4. Administration Report		E. Helms, CEO	Inform
<i>E. Helms gave administration report. She would like to make some updates to the employee PTO accrual balance. Updates would include eliminate limitations on PTO carryover. Reduce waiting time to accrue PTO time for new employees. Continue PTO buyback @ 75% up to 40 hours. As of January 2025 we would like to increase PTO accrual for employees.</i>			

5. Clinic Report	S. Bryant	Inform
<i>no report</i>		
L. Announcements		
V. Board to convene in executive session pursuant to:		B. Marricle
Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report		
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters		
1. Quality and Personnel Matters		
<i>The board convened in executive session @ 9:47 am.</i>		
VI. Board to convene in open session and take action if needed on matter discussed in Executive Session		
A. Possible action(s) regarding closed session		
1. Possible action regarding closed session		
<i>The board convened back into open session @ 9:54 am. No action was taken.</i>		
VII. Meeting Finalization		B. Marricle
Next meeting scheduled for Thursday, October 31, 2024		
VIII. Adjourn		B. Marricle
<i>M. Tyrrell made the motion to adjourn. L. McCravey seconded the motion. Motion carried. Meeting adjourned @ 9:55 am</i>		

These minutes have been reviewed and approved by the Board of Directors.

President of the Governing Board

Date