



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING**

Thursday, July 25, 2024 | 8:00 am

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Bennie Marricle Judy Moss Loretta McCravey Mike Tyrrell Rod Partain Angie Strickland	Ella Helms, CEO Robbie Dewberry, CFO Kathy Goodwin, RN, CNO Rose Ragland, MSO Coord.	Kevin Hough, DO Ryan Dewberry Greg O'Donnell (USDA)	Jason Cave

I. Introduction

A. Call to Order	B. Marricle
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The meeting was called to order at 8:12 am.

B. Invocation

Mike Tyrrell gave the opening prayer.

C. Announcements/Public Comment (Board has the right to limit time for each person/topic)	Receive
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No announcements.

D. Conflict of Interest Inquiry	B. Marricle	Receive
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No conflict of interest.

II. Meeting Minutes

Minutes from Previous Month	B. Marricle	Review > Approve
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B. Marricle presented the June 27, 2024 minutes for approval M. Tyrrell made the motion to approve the minutes with the one correction being made. R. Partain seconded the motion. Motion carried.

III. Old Business

IV. New Business

A. Medical Staff Report	K. Hough, DO	Review > Approve
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Dr. Hough gave a quick update regarding the medical staff. Things are going well with new ED company. Getting good google reviews.

B. Credentialing	K. Hough, DO	Review > Approve
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1. New Appointments

a. Kevin Woods MD (ACP)

Dr. Hough presented Dr. Woods for approval of appointment. M. Tyrrell made the motion to approve as presented. R. Partain seconded the motion. Motion carried.

C. Board Members	Ella Helms, CEO	Review > Approve
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1. Swear in new Board Member (Angie Strickland)

2. Conflict of Interest Form

3. Elect New Officers

B. Marricle swore in new board member, Angie Strickland. Board members all signed yearly conflict of interest form. New officers were named. B. Marricle, President. M. Tyrrell, Vice President. R. Partain, Secretary. J. Moss made the motion to approve officers. L. McCravey seconded the motion. Motion carried.

D. Discuss and Possibly Approve USDA Loan Application and Board Resolution	Greg O'Donnell	Review > Approve
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Greg O'Donnell gave information regarding USDA loan. Reserve at the bank can be used one of 2 ways. Transfer to new loan company or E. Helms informed the board this will save substantial amount in monthly budget. R. Partain suggested Hospital refinance bond. The majority of the board does not feel like the community will support a bond election at this time. M. Tyrrell suggested maybe in the future. R. Partain made the motion to move forward with the USDA loan. J. Moss seconded the motion. Motion carried.

E. Approve Oracle Finance Agreement **Review > Approve**

E. Helms presented information on the Oracle finance agreement. Robbie has been visiting with Cerner regarding services not being used to reduce monthly charges.

F. Update the Board Resolution to Approve Equipment Loan **Review > Approve**

E. Helms presented the equipment loan as discussed in previous meeting. J. Moss made the motion to approve the equipment loan. A. Strickland seconded the motion. Motion carried.

G. Discuss and Possibly Approve Repair or Purchase Mammogram Equipment **Tabled**

H. Approve Board Bylaws **Ella Helms, CEO Review > Approve**

E. Helms presented the board by laws with changes. R. Partain made the motion to approve as presented. L. McCravey seconded the motion. Motion carried.

I. Documents/Policies/Forms **K. Goodwin, CNO Review > Approve**

- 1. New Employee Health Screen forms
 - a. New Employee Health Screen Form
 - b. Recommended Vaccinations
 - c. Influenza Vaccine Declination
 - d. Hepatitis B Vaccine Declination

K. Goodwin presented the policies and procedures for review and approval. L. McCravey made the motion to approve as presented. J. Moss seconded the motion. Motion carried.

J. Reports (Other Committees/Meetings)

- 1. Finance Report R. Dewberry, CFO Inform
 - a. Review of Credit Card Statement

R. Dewberry presented the stat sheet report. This reflects cash on hand, bond reserve, etc. He stated may have to tap into other funds to keep current until all is balance out. Clinic stats reflected 3100 clinic visits last month. 9536 lab orders. 715 x-rays.

The balance sheet reflects \$8 million in cash. 2023 audit should be presented in September. A/R - Look at May, now shows net 66 days. Was 120+ days 6 months ago. A/P showing \$7.2 million. Should be \$4 million or less. Review bad debts also.

Currently we are working on department budgets. This will help set budget for next year. Income statement - the budget is not in line. Was not updated last year. Salaries & Benefits are trending down. Profession fees are in line. Repairs and maintenance are down. bad debts are up. Call w/ERTT company, IRS scrutinized and projected owe 2 million.

- 2. Nursing Report - Monthly Update K. Goodwin, RN Inform

K. Goodwin gave nursing report. Agency nursing is down to 16%. Kathy will have Nursing town hall meeting in August. Boot camp is being organized for this fall. OB training module started. Few new nurses still under orientation.

- 3. Quality Management K. Goodwin, RN Inform

Nurse staffing meeting was held in July. July P & T meeting . Case review meeting going well. Currently working on nursing review process. Google reviews going well.

- 4. Administration Report E. Helms, CEO Inform

E. Helms gave administration report. We have received 2 grants. One for broadband of \$320k over 2 years. Additional one for \$130k.

- 5. Clinic Report Shane Bryant Inform

Acute care - Seeing more in clinic instead of walk in. Formalizing policy on no show appointments.

J. Announcements

V. Board to convene in executive session pursuant to: **B. MARRIELE No closed session**

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

- 1. Quality and Personnel Matters

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

A. Possible action(s) regarding closed session


VII. Meeting Finalization **B. MARRIELE**

Next meeting scheduled for Thursday, August 29, 2024

VIII. Adjourn **B. MARRIELE**

J. Moss made the motion to adjourn. L. McCravey seconded the motion. Motion carried. Meeting was adjourned @ 10:43 am.

These minutes have been reviewed and approved by the Board of Directors.



 President of the Board

Aug. 29, 2024

 Date