



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING
Wednesday, October 25, 2023 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave, OD Judy Moss Loretta McCravey Mike Tyrrell Bennie Marricle Andrea Martini	Ella Helms, CEO John Everett, COO Rose Ragland, MSO Coord.	Kevin Hough, DO Mandi Calley	Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO

I. Introduction

A. Call to Order **B. Marricle**

The meeting was called to order at 8:17 am.

B. Invocation

Mike Tyrrell gave the opening prayer.

C. Announcements/Public Comment (Board has the right to limit time for each person/topic) **Receive**

No announcements.

D. Conflict of Interest Inquiry **B. Marricle** **Receive**

No conflict of interest.

II. Meeting Minutes

Minutes from September 20 & 27, 2023 Meetings **B. Marricle** **Review > Approve**

B. Marricle presented the September 20 & 27, 2023 minutes for approval J. Moss made the motion to approve the minutes with the one correction being made. J. Cave seconded the motion. Motion carried.

III. Old Business

IV. New Business

A. Medical Staff Report **K. Hough, DO** **Review > Approve**

Dr. Hough updated the board on medical staff issues. Computer hacking has caused issues for appointments and updating patient records. There have been good reports from patients regarding behavioral health counseling sessions. Looking forward to new ED provider starting in February 2024.

B. Credentialing **K. Hough, DO** **Review > Approve**

1. New Appointments

- a. Hayley Blackwell, PA (Hough Clinic & Walk In)*
- b. Robert Walette, MD (CFC & Walk In, Hospital, ED)*
- c. Christina Kammerer, MD (Envision)*
- d. Jessica Baldrige, LPC (Behavioral Health)*
- e. Richard Hughes, MD (Abilene Radiology)*

2. Reappointments

- a. Ryan Morris, DO*
- b. Elbert Thames, MD*
- c. Oscar Martinez, MD (Envision only)*

Dr. Hough presented the new appointments and reappointments for review and approval. Dr. Walette will not be doing OB patients at this time. M. Tyrrell made the motion to approve appointments as presented. J. Moss seconded the motion. Motion carried.

C. Documents/Policies/Forms	K. Hough, DO
1. <i>Physical Environment Policy Manual (complete - no changes)</i>	Receive>Approve
2. <i>EOC P & P (complete - no changes)</i>	Receive>Approve
3. <i>Surgical Services</i>	Receive>Approve
<ul style="list-style-type: none"> a. #8022 <i>Body Piercing Jewelry</i> b. 1.PTC.SS <i>Care of Surgical Specimens</i> c. <i>Flying Insect Mitigation</i> d. <i>Hand Hygiene</i> e. <i>Hand Hygiene for Surgical Hand Scrub</i> f. 1.PTC.SS.7.1 <i>Prevention of Retained Surgical Items (formerly Accountability for Sponges Sharps and Instruments)</i> g. 1.PTC.SS.5.2 <i>High-Level Disinfection of Flexible Endoscopes</i> h. 1.PTC.SS.5.3 <i>Immediate Use Steam Sterilization</i> 	
<i>Dr. Hough presented the updated and new policies and procedures for review and approval. J. Cave made the motion to approve 1-3 as presented. M. Tyrrell seconded the motion. Motion carried.</i>	
4. <i>Governing Body Resolution of Support</i>	E. Helms, CEO Receive>Approve
<i>E. Helms presented the governing body resolution of support for ED. M. Tyrrell made the motion to approve the resolution of support. L. McCravey seconded the motion. Motion carried.</i>	
5. <i>HR P & P (w/revisions as listed on summary page)</i>	Receive>Approve
<ul style="list-style-type: none"> a. <i>HR 1.04 Employment Policy</i> b. <i>HR 1.04.1 Criminal Background Checks</i> c. <i>HR 1.06 EEOC & Non-Discrimination</i> d. <i>HR 1.11 Verification of Current Licensure/Certification</i> e. <i>HR 1.11.1 Employment Security Checks</i> f. <i>HR 1.12 Health Screening</i> g. <i>HR 1.21 Contract Personnel</i> h. <i>HR 1.22 Forensic Personnel & Volunteers</i> i. <i>HR 1.26 Assessing and Reporting Employee Competence</i> j. <i>HR 1.37 Employee Incident Reporting & Investigation</i> k. <i>HR 1.40 Distribution of Payroll Checks</i> l. <i>HR 1.44 Funeral Leave</i> m. <i>HR 1.47 Family and Medical Leave</i> n. <i>HR 1.56 Code of Conduct</i> o. <i>HR 1.57 Discipline</i> p. <i>HR 1.61.1 Tobacco and Vaping Use Policy</i> q. <i>HR 1.65 Internet Acceptable Use Policy</i> r. <i>HR 1025 Educational Travel</i> s. <i>SM 4.3 Failure to Complete an AHA course</i> 	
<i>E. Helms presented the HR policies and procedures for review and approval. Changes and updates are listed on summary page. M. Tyrrell made the motion to approve P&P as presented. L. McCravey seconded the motion. Motion carried.</i>	
D. Approve Sale of Proposed Tax Deeds	Review > Approve
<ul style="list-style-type: none"> 1. <i>R11411 - 2402 26th Street</i> 2. <i>R12185 - 1505 College Ave</i> 	
<i>J. Everett presented the sale of proposed tax deeds for review. J. Moss made the motion to approve sale of both tax deeds. J. Cave seconded the motion. Motion carried.</i>	
E. Consider Termination of BCBS Medicare Advantage Contract	E. Helms, CEO Tabled
<i>E. Helms updated the board on BCBS contracts. They are currently still negotiating. No decision made at this time.</i>	
F. Review and Adopt 2024 Benefits Plan	E. Helms, CEO Review > Approve
<i>E. Helms reviewed employee benefits. Decision to be reviewed in December meeting. BCBAS - \$100k stop loss. 7% retirement. Match 1.75% on Payout.</i>	
G. Approve New Wound Care Program	E. Helms, CEO Review > Approve
<i>E. Helms updated the board on the new wound care services coming in. They are ready to move forward. Money will be recouped through services. Expect to begin in February 2024.</i>	

H. Approve TexPool Resolution Authorizing Employee Access **E. Helms, CEO** **Review > Approve**

E. Helms presented TexPool resolution adding Mindy Wills, John Everett, & Ella Helms to authorized employee access. M. Tyrrell made the motion to approve the resolution. J. Moss seconded the motion. Motion carried.

I. Discuss Potential Business Purchase **E. Helms, CEO** **Tabled**

J. Reports (Other Committees/Meetings)

1. Finance Report **J. Everett, COO** **Inform**

J. Everett presented the August financial report for review. He expects to have September completed soon and will send out to the board when completed.

2. Nursing Report - Monthly Update **K. Goodwin, RN** **Inform**

No report

3. Quality Management **K. Hanley, RN** **Inform**

No report

4. Administration Report **E. Helms, CEO** **Inform**

Ella informed the board they are currently review strategic operation w/rural health. They have received FDA grant for \$40,000.

K. Announcements

V. Board to convene in executive session pursuant to: **B. Marricle**

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

- 1. Quality and Personnel Matters

The board convened in executive session @ 8:30 am.

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

A. Possible action(s) regarding closed session

- 1. Possible action regarding closed session

The Board reconvened into open session @ 9:00 am. No action was taken.

VII. Meeting Finalization **B. Marricle**

Next meeting scheduled for December 6, 2023

VIII. Adjourn **B. Marricle**

M. Tyrrell made the motion to adjourn. J. Cave seconded the motion. Motion carried. Meeting was adjourned @ 9:30 am.

These minutes have been reviewed and approved by the Board of Directors.

President of the Board

Date