



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING
Wednesday, December 13, 2023 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave, OD Judy Moss Loretta McCravey Mike Tyrrell Rod Partain	Ella Helms, CEO John Everett, COO Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO Rose Ragland, MSO Coord.	Josh Andy Wilson (ACP) Mandy Calley	Bennie Marricle Andrea Martini

I. Introduction

A. Call to Order	M. Tyrrell
-------------------------	-------------------

The meeting was called to order at 8:15 am.

B. Invocation

Judy Moss gave the opening prayer.

C. Announcements/Public Comment (Board has the right to limit time for each person/topic)	Receive
--	----------------

No announcements.

D. Conflict of Interest Inquiry	M. Tyrrell	Receive
--	-------------------	----------------

No conflict of interest.

II. Meeting Minutes

Minutes from October & November 2023 Meetings	M. Tyrrell	Tabled
--	-------------------	---------------

No minutes presented due to computer issues

III. Old Business

IV. New Business

A. Medical Staff Report	K. Hough, DO	Review > Approve
--------------------------------	---------------------	----------------------------

No Medical Staff Report

B. Documents/Policies/Forms	K. Hanley / K. Goodwin	Review > Approve
------------------------------------	-------------------------------	----------------------------

1. *Revision to Charity & Indigent Policies* Tabled

2. *Cardio Pulmonary Policy Revisions* Tabled

3. *Bylaws for CRNA orders direct & rules* Tabled

4. *Swing Bed Policy and Procedures Complete with Changes as noted*

- a. *Financial Obligations*
- b. *Pre-Admission Transitional Care Referral Screen Form (new)*
- c. *Application for Admission (Retire)*
- d. *Choice of Physician (update provider list)*

5. *Nursing Services - Pain Management*

6. *Discharge Planning Community Resource List*

7. *Choice Letter Resource List (Retire)*

8. *Medication Management - Administration of Drugs* Tabled

9. *Patient Rights - Patient Rights and Responsibilities* Tabled

10. *Patient Rights - Complaints and Grievances (Patients)*

11. *Leadership - Pain & Comfort Management* Tabled

12. Life Safety P & P

- a. Fire System Inspection, Testing & Maintenance
- b. Kitchen Hood Fire Suppression Inspection and Maintenance
- c. Kitchen Hood Inspection Log
- d. Checks and Inspections Compliance Schedule
- e. EOC Code Compliance Inspection Log

13. Evaluation of Clinical Competency and Performances

- a. FPPE & OPPE Requirements by Service Area
- b. Master List of Indicators for Evaluation of Clinical Competency and Performance (with defined thresholds)

14. Utility Policies & Procedures

- a. Safety policy for Utility and Various Equipment Management
- b. Outside Contractors Working in the Facility
- c. Above Ceiling Access Work
- d. Above Ceiling Access Work Permit

15. Safety Policies and Procedures

- a. Eye Wash Station Operation and Maintenance
- b. Annual Inspection Checklist for Plumbed Eye Wash Stations

16. Evaluation of Clinical Competency and Performances duplicate

17. Security - Security Risk Assessments

18. Surgical Services Policies Procedures (Complete with changes below)

- a. Cleaning the Surgery Department (Spelling corrections only)
- b. Decontamination and Sterilization of Surgical Instruments
- c. Operating Room Routine Maintenance of Equipment
- d. Scheduling Surgical Procedures
- e. Scope of Surgical Services
- f. Skin Preparation
- g. Surgical Site Identification

19. Radiology P & P complete Receive>Approve

- a. Computed tomography Section

K. Goodwin & K. Hanley presented the policies and procedures for review and approval. After review and questions for each one presented J. Moss made the motion to approve as presented with the exception of those that were tabled (1,2,3,8,9, & 11). J. Cave seconded the motion. Motion carried.

C. Review of Texas Tort Reform & Physician Liability Review > Approve

E. Helms informed the Board that CRNA's will soon be CMH employees (rather than NorthStar employees). This change will be cost saving for Cogdell.

D. Review Sale of Proposed Tax Deeds Review > Approve

- 1. 13496 @ 320 28th Street, Snyder, Texas

M. Tyrrell presented the tax deed for review and approval. J. Moss made the motion to approve the sale of property. J. Cave seconded the motion. Motion carried.

E. Preview of Tax Abatement Application E. Helms, CEO

- 1. Lumina I BESS
- 2. Lumina II BESS

E. Helms informed the board there will be a new tax abatement application after the first of the year. This will be for new battery storage unit in the Snyder Rough Creek area. More information will be presented after January 1, 2024.

F. Reports (Other Committees/Meetings)

- 1. Finance Report R. Dewberry Inform

E. Helms presented a letter from R. Dewberry. He has filed for extension of 2022 taxes. Audit will be in January due to federal funding. FEMA information will go to census data for additional information. Robbie is currently working on reconciling bank and cash accounts from Jan 2022 - present. They are currently looking at changes to retirement plan for employees and reviewing contracts.

- 2. Nursing Report - Monthly Update K. Goodwin, RN Inform

K. Goodwin gave the nursing report. We have hired a couple new nurses for OB. One RN with ICU experience and one of the lab techs has complete LVN school. Jina Sterling has been over med Surg and now adding OR director until new person can be found. We have also hired a new Med Surg RN on PRN basis. One of the house supervisors has now moved full time into ER. Short staffing for holidays. One contract OB nurse was released. Code Team is expanding (nursing directors added on line training). Air team met yesterday to encourage working relationship.

3. Quality Management	K. Hanley, RN	Inform
<i>K. Hanley gave QM report. We had 8 non-conformities during survey. Sited for anesthesia documentation (2nd year). Electronic template in Cerner not structured to cover nausea and vomiting so CRNA's enter "other".</i>		
4. Administration Report	E. Helms, CEO	Inform
<i>E. Helms gave Admin report. Dr. Higgins has invited a GYN physician to come look at Snyder as a location to offer surgeries one day per week. This will provide additional services here in Snyder.</i>		
G. Announcements		None
V. Board to convene in executive session pursuant to:		M. Tyrrell
Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report		
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters		
Section 551.071. Consultations with Attorney		
1. Quality and Personnel Matters		
2. Personnel/Quality - ACP Emergency Room Staffing		
<i>The board convened in executive session @ 9:12 am</i>		
VI. Board to convene in open session and take action if needed on matter discussed in Executive Session		
A. Possible action(s) regarding closed session		
1. Possible action regarding closed session		
<i>The board convened back into open session @ 10:55 am.</i>		
VII. Meeting Finalization		M. Tyrrell
Next meeting scheduled for January 31, 2024		
VIII. Adjourn		M. Tyrrell
<i>J. Moss made the motion to adjourn. M. Tyrrell seconded the motion. Meeting was adjourned @ 11:00 am.</i>		

These minutes have been reviewed and approved by the Board of Directors.

President of the Board

Date