



**SCURRY COUNTY HOSPITAL DISTRICT  
GOVERNING BOARD RECORD OF MEETING**

**Wednesday, June 22, 2022 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

<b>Conflict of Interest Statement</b>			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave, OD Judy Moss Loretta McCravey Bennie Marricle	Ella Helms, CEO John Everett, COO Rose Ragland, MSO Coord.	Ryan Morris, MD K. Perez	R. Riggan M. Tyrrell A. Martini Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO

**I. Introduction**

<b>A. Call to Order</b>	<b>B. Marricle</b>
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*The meeting was called to order at 8:05 am.*

**B. Invocation**

*J. Moss gave the opening prayer.*

<b>C. Announcements/Public Comment (Board has the right to limit time for each person/topic)</b>	<b>Receive</b>
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*No announcements.*

<b>D. Conflict of Interest Inquiry</b>	<b>B. Marricle</b>	<b>Receive</b>
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**II. Meeting Minutes**

<b>Minutes from May 25, 2022 Meeting</b>	<b>B. Marricle</b>	<b>Review &gt; Approve</b>
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*B. Marricle presented the May 25, 2022 minutes for approval J. Moss made the motion to approve the minutes L. McCravey seconded the motion. Motion carried.*

**III. Old Business**

**IV. New Business**

<b>A. Medical Staff Report</b>	<b>R. Morris, DO</b>	<b>Review &gt; Approve</b>
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*Dr. Morris updated the with the medical staff report. There has been a slight rise, there were 10 cases reported this week. There are no local cases of "monkey-pox".*

<b>B. Credentialing</b>	<b>R. Morris, DO</b>	<b>Review &gt; Approve</b>
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1. New Appointments

- a. *Bhavika Dave, MD (Direct Radiology)*
- b. *Lilith Judd, MD (Telestroke)*

1. Reappointments

- a. *Michael Gouvion, MD (Lubbock Radiology)*

*Dr. Morris presented the new appointments and reappointments for approval. J. Moss made a motion to approve the appointments as presented. L. McCravey seconded the motion. Motion carried.*

<b>C. Mission Moment - Employee Health/Infection Control</b>	<b>Kristen Perez</b>	<b>Inform</b>
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*K. Perez introduced herself to the board. She takes care of employee health, infection control and setting up classes to get employees certification updated as needed. She also keeps up with employees immunizations. She kept up with employee covid cases and quarantine times. She coordinated employee covid vaccines. She also helped set up the covid vaccines for the community and tracks how many are given. These are then reported to the state each month. She keeps the employee portal up to date with policy and procedures.*

<b>D. Apply for line of credit at @ W. TX. State Bank</b>	<b>E. Helms, CEO</b>	<b>Approve</b>
<i>E. Helms informed the board about grants and programs available for hospitals but it will take time to file and get return on investments. DSH program reimbursements are changing. There are several service organizations that we receive funds from throughout the year. The loan is to fund as needed throughout the year. This will be paid on as funds are received during the year. J. Cave made the motion to approve the line of credit. J. Moss seconded the motion. Motion carried.</i>		
<b>E. Execute Bank Depository Agreement @ W. TX. State Bank</b>	<b>J. Everett, COO</b>	<b>Approve</b>
<i>J. Everett explained that CMH would like to continue bank depository agreement with West Texas State Bank. J. Cave made the motion to approve the line of credit. L. McCravey seconded the motion. Motion carried.</i>		
<b>F. Annual Staffing Management Report</b>	<b>B. Kerr, HR</b>	<b>Receive</b>
<i>B. Kerr presented the Staffing Management Report. CMH has an average tenure of 5.9 years. We are encouraging staff to further education and move up in different positions. If we help with cost of schooling they sign an agreement to remain here at CMH for a certain amount of time. This is the first year we have had student internships. There is a great group of local students currently shadowing in different positions. We have CRNA student each month from Baylor. Radiology staff are working on cross training to cover each other when one is out. We also have an employee to train for scrub tech. We have offered incentive to employees to keep up there yearly screenings. CMH is in the process of moving employee benefits into paylocity. Paylocity has been a great time saver for department managers. We have also been posting employee notices in Paylocity. Turn over rate for last year was up from prior year. CMH has also taken a close look at nursing turnover.</i>		
<b>G. Documents/Policies/Forms</b>	<b>K. Goodwin, CNO</b>	
1. Tax Abatement Guidelines & Criteria (No Changes)		Receive>Approve
2. CFC Policy & Procedures (see summary page)		Receive>Approve
3. Dietary Services Policy & Procedures (no changes)		Receive>Approve
4. Physical Therapy (no changes)		Receive>Approve
5. I.PTC.MM Automated Dispensing Machines - Controlled Substances		Receive>Approve
6. Antiarrhythmic Infusion Protocol		Receive>Approve
7. Antihypertensive Infusion Protocol		Receive>Approve
8. Sedation Infusion Protocol		Receive>Approve
9. Vasopressor Infusion Protocol		Receive>Approve
10. Perinatal Policy & Procedure Manual (see summary page)		Receive>Approve
<i>E. Helms presented the documents, policies &amp; procedures to the board for review and approval. J. Moss made the motion to approve as presented. J. Cave seconded the motion. Motion carried.</i>		
<b>H. Board Member Actions</b>	<b>J. Everett, COO</b>	<b>Receive&gt;Approve</b>
1. Appoint Board Member for At Large #3		Receive>Approve
<i>J. Everett explained to the board that Jason Cave was in different precinct. A. Martini applied for J. Cave's position on the board. B. Marricle appointed J. Cave to Board member At Large Place #3. J. Moss made the motion to approve as presented. L. McCravey seconded the motion. Motion carried.</i>		
<b>I. Ratify contract with Tidal Basin for FEMA Grant Application</b>	<b>E. Helms, CEO</b>	<b>Receive&gt;Approve</b>
<i>E. Helms informed the board about the Tidal Basin FEMA application bid they received.</i>		
<b>J. Ratify Purchase of Server to Expand Computer Memory</b>		<b>Receive&gt;Approve</b>
<i>J. Everett informed the board about the server memory expansion. Due to hospital growth the servers have become overloaded and slower. More memory capacity will help speed up the process servers. This will cost about \$51k.</i>		
<b>K. Ratify Contract with LabMinds for Nurse Recruitment</b>		<b>Receive&gt;Approve</b>
<i>E. Helms presented the LabMinds contract for nursing recruitment. This contract is for recruitment of 12 nurses. They will be doing job recruitment in the Phillipines the end of June. This company will then bring the nurse to US and train them as needed before sending to hospitals. This will cost about \$136k for the first payment.</i>		
<b>Summary: J. Cave made the motion to approve the above ratifications. J. Moss seconded the motion. Motion carried.</b>		
<b>L. Reports (Other Committees/Meetings)</b>		
1. Finance Report	J. Everett, CFO	Inform
<i>No finance meeting this month. No Report.</i>		
2. Nursing Report - Monthly Update	K. Goodwin, RN	Inform
<i>No report.</i>		

3. Quality Management	K. Hanley, RN	Inform
<i>No report.</i>		
4. Administration Report	E. Helms, CEO	Inform
<i>No report.</i>		
5. Quarterly Compliance Report		Inform
<i>No report.</i>		
<b>M. Announcements</b>		
<b>V. Board to convene in executive session pursuant to:</b>		
Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report		
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters		
Section 551.071. Consultations with Attorney		
1. 340B Program Audit & Compliance Report		
2. Personnel Matters		
<i>The board convened in executive session @ 9:17 am.</i>		
<b>VI. Board to convene in open session and take action if needed on matter discussed in Executive Session</b>		
<b>A. Possible action(s) regarding closed session</b>		
<i>Board reconvened into open session at 10:04 am. No action was taken.</i>		
<b>VII. Meeting Finalization</b>		
<b>Next meeting scheduled for July 27, 2022</b>		
<b>VIII. Adjourn</b>		
<i>J. Cave made the motion to adjourn. J. Moss seconded the motion. Motion carried. Meeting adjourned @ 10:06 am.</i>		

These minutes have been reviewed and approved by the Board of Directors.

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President of the Board

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Date