



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING
Wednesday, October 26, 2022 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement			
Board Members Present	Cogdell Staff Present	Others Present	Absent
Russell Riggan Judy Moss Loretta McCravey Mike Tyrrell Bennie Marricle	Ella Helms, CEO John Everett, COO Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO Rose Ragland, MSO Coord.	David Kerr, MD	Andrea Martini Jason Cave Kristi Hanley, RN CQO

I. Introduction

A. Call to Order	R. Riggan
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The meeting was called to order at 8:00 am.

B. Invocation

Dr. David Kerr gave the opening prayer.

C. Announcements/Public Comment (Board has the right to limit time for each person/topic)	Receive
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No announcements.

D. Conflict of Interest Inquiry	R. Riggan	Receive
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No conflict of interest.

II. Meeting Minutes

Minutes from Sept. 21, 2022 (2) Meetings	R. Riggan	Review > Approve
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R. Riggan presented the September 21st meeting minutes for approval B. Marricle made the motion to approve the minutes with the one correction being made. J. Moss seconded the motion. Motion carried.

III. Old Business

IV. New Business

A. Medical Staff Report	R. Morris, DO	Review > Approve
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Dr. David Kerr update the board regarding medical staff meeting.

B. Credentialing	R. Morris, DO	Review > Approve
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1. New Appointments

- a. Anthony N. Carter, MD (Emergency Dept.)
- b. Venkata Amilineni MD
- c. Jon Anderson MD
- d. John Bliznak MD
- e. Kelly Cole MD
- f. Michel Duma MD
- h. John W. Hays, MD
- i. Jason Kimball DO
- j. Kimberly S. Kirschner MD
- k. Clayton McGuire DO
- l. Steven Nitke MD
- m. Bradley A. Nowak, MD
- n. Ashish Pate MD
- o. Rittiman, M.D., James A.
- p. Lulu L. Tenorio MD
- q. Micah Weir MD
- r. Clark Wiginton, MD
- s. Grady Yoder MD
- t. Jenifer Donnell-Kowalik-Higgins, MD
- u. Soo Young Kwon, MD (Telestroke)
- v. Ravi Menon, MD (Telestroke)

w. Biggya Sapkota, MD (Telestroke)

2. Reappointments

- a. Benny Barnhart, MD (Behavioral Health)
- b. David Blann, MD (Spec. Clinic)
- c. Brett Gallaher, CRNA (North Star)
- d. Craig Sessions, MD

Dr. Kerr presented all of the new appointments and reappointments for review and approval. M. Tyrrell made the motion to approve all of the appointments. L. McCravey seconded the motion. Motion carried.

C. Update regarding E.D. Proposals (conducted interviews & gathering information)

Inform

Ella updated the board regarding the ED proposal presentations. Also looking at hiring providers to cover ED and CMH will run the ED in house. No decision has been made and will discuss options further.

D. Mission Moment -

Dr. Jenifer Donnell-Kowalik-Higgins

Ella introduced Dr. Higgins to the board. Dr. Higgins told a little of her background. She is glad to be back in Texas. Looking forward to settling here in Snyder.

E. Documents/Policies/Forms

Everett/Goodwin/Hanley

1. Financial Services P & P (No changes)	Everett	Receive>Approve
2. Medical Records Services (no changes)	Everett	Receive>Approve
3. Anesthesia P & P (no changes)	Hanley	Receive>Approve
4. Peer Review Contract	Hanley	Receive>Approve
5. Respiratory Therapy (no changes)	Hanley	Receive>Approve
6. Radiology P & P (changes for contract provider)	Hanley	Receive>Approve

- a. 1.PTC.MI.1.0 Mammography Section
- b. 1.PTC.MI.3.0 Radiology Scope of Practice
- c. 1.PTC.MI.4.0 General Duties for Radiology Department Staff
- d. 1.PTC.MI.9.0 General Safety: Fire, Electrical, & Mechanical
- e. 1.PTC.MI.13.0 Film and Report Sign-Out Procedures
- f. 1.PTC.MI.14.0 Patient Scheduling, Missed Appointments, and Prioritizing Examinations
- g. 1.PTC.MI.17.0 Computed Tomography Section
- h. 1.PTC.MI.20.0 Magnetic Resonance Imaging Section
- i. 1.PTC.MI.23.0 Allergic Reaction to Contrast Media
- j. 1.PTC.MI.24.0 Mass Casualty
- k. 1.PTC.MI.25.0 Ultrasound Imaging Section

10. Nursing Policy Manual

Goodwin

Receive>Approve

- a. 1.ORG.NS.1050 Chain of Command for the Professional Nurse
- b. 1.ORG.NS.1005 Lines of Communication in the Department of Nursing
- c. 1.ORG.NS.1035 Medication Administration; Use of Protocols
- d. 1.ORG.NS.1025 Nursing Assessment and Plan of Care
- e. 1.ORG.NS.1040 Nursing Budget
- f. 1.ORG.NS.1014 Nursing Department Credentials
- g. 1.ORG.NS.1020 Nursing Orientation
- h. 1.ORG.NS.1004 Organizational Description of the Department of Nursing
- i. 1.ORG.NS.1026 Pain Management
- j. 1.ORG.NS.1070 Procedure Protocols

J. Everett presented most of the P & P for review and approval. K. Goodwin presented the Nursing P & P. M. Tyrrell made the motion to approve the changes/updates as presented. J. Moss seconded the motion. Motion carried.

F. Discuss Gun Policy for Hospital

E. Helms

Receive>Approve

E. Helms opened discussion for gun policy in the hospital. There are currently limited staff permitted to carry on the property. She believes we might need to increase the numbers but would have to be fully trained and law enforcement notified. Hospital lock down at a certain time of night was also discussed. J. Moss Mad the motion to approve as discussed. M. Tyrrell seconded the motion. Motion carried.

G. Discuss Employee Health Insurance Plan

Helms/Everett

Inform

E. Helms informed the board they will be staying with BCBS for employee health insurance. There will be a slight increase in the cost for employees. Spousal claims have be high the last year.

H. Reports (Other Committees/Meetings)

1. Finance Report J. Everett, CFO Inform

J. Everett presented the finance report for review. There was \$135k profit for September. More improvement in the next few months. We have moved coding back in house saving what it costs being outsourced. We have added occupational therapists. E. Helms informed the board they have completed the FEMA grant application and hope to receive funds from that in 10-12 weeks. Expect will be in January 2023. Ella also made the comment there have been a few hospitals showing bankruptcy.

2. Nursing Report - Monthly Update K. Goodwin, RN Inform

K. Goodwin updated the board on the nursing staff. Contract nursing is still up around 30%. They are still interviewing nurses from Philippines. She expects the few that have signed contracts to be here about April 2023. She is still interviewing additional nurses. Hoping to have contract with 12 nurses. We are currently waiting on DNV for survey.

3. Quality Management K. Hanley, RN Inform

No QM report this month.

4. Administration Report E. Helms, CEO Inform

No administration report.

I. Announcements

V. Board to convene in executive session pursuant to: R. Riggan

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report
Section 551.071. Consultations with Attorney
1. E D Quality/Safety

The board convened in executive session @ 8:45 am.

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

A. Possible action(s) regarding closed session

The board reconvened in open session @ 9:07 am. No action was taken

VII. Meeting Finalization R. Riggan

Next meeting scheduled for Dec. 7, 2022

VIII. Adjourn R. Riggan

M. Tyrrell made the motion to adjourn. B. Marricle seconded the motion. Motion carried.

These minutes have been reviewed and approved by the Board of Directors.

President of the Board

Date