



**SCURRY COUNTY HOSPITAL DISTRICT  
GOVERNING BOARD NOTICE OF MEETING  
Wednesday, May 31, 2023 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

| MISSION   | VISION  |
|---|---|
| <i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i> | <i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i> |

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

| <b>Conflict of Interest Statement</b>   |  |  |           |
|---|--|--|-----------|
| Board Members Present   | Cogdell Staff Present  | Others Present   | Absent    |
| Jason Cave, OD<br>Bennie Marricle<br>Loretta McCravey<br>Mike Tyrrell<br>Russell Riggan<br>Andrea Martini | Ella Helms, CEO<br>John Everett, COO<br>Kristi Hanley, RN, CQO<br>Kathy Goodwin, RN, CNO<br>Rose Ragland, MSO Coord. | Kevin Hough, DO<br>Ann Shoemaker<br>Craig Carter, Attny. | Judy Moss |

**I. Introduction**

|                         |                  |
|-------------------------|------------------|
| <b>A. Call to Order</b> | <b>R. Riggan</b> |
|-------------------------|------------------|

*The meeting was called to order at 8:00 am.*

**B. Invocation**

*John Everett gave the opening prayer.*

|  |                |
|--|----------------|
| <b>C. Announcements/Public Comment (Board has the right to limit time for each person/topic)</b> | <b>Receive</b> |
|--|----------------|

*No announcements.*

|  |                  |                |
|--|------------------|----------------|
| <b>D. Conflict of Interest Inquiry</b> | <b>R. Riggan</b> | <b>Receive</b> |
|--|------------------|----------------|

*No conflict of interest.*

**II. Meeting Minutes**

|  |                  |                            |
|--|------------------|----------------------------|
| <b>Minutes from May 23, 2023 Meeting</b> | <b>R. Riggan</b> | <b>Review &gt; Approve</b> |
|--|------------------|----------------------------|

*R. Riggan presented the May 30, 2023 minutes for approval B. Marricle made the motion to approve the minutes with the one correction being made. M. Tyrrell seconded the motion. Motion carried.*

**III. Old Business**

**IV. New Business**

|                                |                     |                            |
|--------------------------------|---------------------|----------------------------|
| <b>A. Medical Staff Report</b> | <b>K. Hough, MD</b> | <b>Review &gt; Approve</b> |
|--------------------------------|---------------------|----------------------------|

*Dr. Hough updated the board on changes happening in the clinic. Dr. Tom Kerr, Dr. Jonathan Kerr & Dr. David Kerr will be moving to the ED and will continue doing scopes. Dr. Hough, Dr. Evans & Dr. Morris will be picking up slack until new providers arrive. Jared Hough, PA will be main provider for the walk in. We will have 2 new providers arriving in August.*

*Dr. Hough also updated the board on the Wound Care clinic that is needed for the Snyder area. Big Spring has closed their wound care due to provider leaving and no one to take his place.*

*Med Surg has been really busy. We are holding more ED patients and not shipping them out. K. Goodwin stated it has been a challenge to keep enough nurses on the floor and but yet not have too many.*

| <b>B. Reports (Other Committees/Meetings)</b>   |                 |        |
|---|-----------------|--------|
| 1. Finance Report   | J. Everett, COO | Inform |
| <ul style="list-style-type: none"> <li>a. Cash Reconciliation Review</li> <li>b. Department Operating Reviews</li> <li>c. Cost Cutting by Department</li> <li>d. Cash-in/Cash-out Review</li> <li>e. Accts. Payable</li> <li>f. ERC Reconciliation</li> </ul>   |                 |        |
| <p><i>J. Everett gave finance report to the board. Cash reconciliation has been done. First Bank has \$200, that account has now been closed. At West Texas State Bank there is an outstanding variance since January. This should be corrected by the end of June. Tex-Pool has been reconciled. ACH deposits, BCBS, &amp; Medicare have been reconciled. Department accounts October - April matched. Found one deposit to payroll not recorded, that has been corrected.</i></p> <p><i>Kinder Morgan still owes \$2.8 million in back taxes.</i></p> <p><i>Cash in/cash out review will be completed June/July. IGT (Inter Governmental Transfer) deposits and returns have been reviewed. FEMA funding in at step 5 of 6, 6 being automated payment. Expect \$600k, will receive \$575k. Uncomp. Care is due July 30th, should be \$435k. FEMA III Funds should be \$4.7 million. Will ask state for 75% advance payment. Bank note payment in July. ERC (emp. retention contribution) reconciliation still not received. Ella has called regarding that payment, hope to have answer</i></p> |                 |        |
| 2. Nursing Report - Monthly Update  | K. Goodwin, RN  | Inform |
| <p><i>K. Goodwin gave the nursing report. Census is high. Went from 3 to 13 patient over night. Not a lot of leeway with extra staffing Nursing director covering. ER full over weekend since walk in closed for holiday weekend. Dr. Hough mentioned nursing challenges with charting. When have to hold patient in ED until moving upstairs power charting / ED charting different processes. Ella stated we will consider opening walk-in on holidays. Friday after Thanksgiving was very busy.</i></p>  |                 |        |
| 3. Quality Management   | K. Hanley, RN   | Inform |
| <p><i>No report for open meeting</i></p>  |                 |        |
| 4. Administration Report  | E. Helms, CEO   | Inform |
| <p><i>Podiatrist will be coming to the specialty clinic once a month starting in June.</i></p>  |                 |        |

**C. Announcements**

**V. Board to convene in executive session pursuant to:**

**R. Riggan**

- Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report
- Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters
- Section 551.071. Consultations with Attorney

*The board convened into executive session @ 8:46 am.*

**VI. Board to convene in open session and take action if needed on matter discussed in Executive Session**

**A. Possible action(s) regarding closed session**

- 1. Consider & possibly take action related to negotiations & legal representation regarding KM lawsuit.
- 2. Possible action regarding closed session

*The board came out of closed session @ 9:30 am. M. Tyrrell made the motion to give Ella and Craig Carter authorization to negotiate with Kinder Morgan on taxes and to work on new contract with Mr. Lemons. A. Martini seconded the motion. Motion carried.*

**VII. Meeting Finalization**

**R. Riggan**

**Next meeting scheduled for June 28, 2023**

**VIII. Adjourn**

**R. Riggan**

*M. Tyrrell made the motion to adjourn the meeting. L. McCravy seconded the motion. Motion carried. Meeting adjourned @ 9:32 am.*

These minutes have been reviewed and approved by the Board of Directors.

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President of the Board

\_\_\_\_\_  
Date