



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD NOTICE OF MEETING
Wednesday, August 24, 2022 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

I. Introduction

A. Call to Order	R. Riggan	
B. Invocation		
C. Announcements/Public Comment (Board has the right to limit time for each person/topic)		Receive
D. Conflict of Interest Inquiry	R. Riggan	Receive

II. Meeting Minutes

Minutes from July 27, 2022 Meeting	R. Riggan	Review > Approve
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III. Old Business

IV. New Business

A. Medical Staff Report	R. Morris, DO	Review > Approve
B. Credentialing	R. Morris, DO	Review > Approve

1. New Appointments		
a. Steve Robninson, MD (Envision)		
b. Kristen Ashby, MD (Direct Radiology)		
c. Robert Berger, MD (Direct Radiology)		
d. Mark Camens, MD (Direct Radiology)		
e. Feras Jalab, MD (Direct Radiology)		
f. Rusell Kosik, MD (Direct Radiology)		
g. Shree Shah, MD (Direct Radiology)		
h. Carson Van Sanford, MD (Telestroke)		

C. Mission Moment - Jackie Rubio, Medical Financial Assistance Program		Inform
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D. Finance		J. Everett, COO
1. Annual Budget		Receive>Approve
2. Annual Tax Rate		Receive>Approve

E. Documents/Policies/Forms		K. Hanley, CQO
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Where complete manuals have been submitted for approval, only new documents, documents with substantive changes and/or documents to be retired have been listed. Please see attached summary for change history and complete list of documents reviewed.

1. Behavioral Health Manual		Receive>Approve
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2. Emergency Department (Individual Policies)		Receive>Approve
a. 1.PTC.ED.TBDA	New	Forensic Nursing - TeleSAFE Policy
b. 1.PTC.ED.TBDB	New	Physician Order Set for Sexual Assault Patients

3. Lab Manual		Receive>Approve
a. 1.PTC.LS.1.043	Revised	Dry Spot Pneumo
b. 1.PTC.LS.1.085	Revised	Covid Test Collection
c. 1.PTC.LS.1.007	Other	Referemce Lab Approval
d. 1.PTC.LS.1.009	Other	Reflex Testing Approval

4. Medication Management Manual		Receive>Approve
a. 1.PTC.MM.0105	Revised	Management of Information-Data Processing
b. 1.PTC.MM.0111	New	Medication Reconciliation Assessment Process (MRAP)
c. 1.PTC.MM.0203	Revised	Antibiotic Stewardship Protocol
d. 1.PTC.MM.0406	Revised	Patients Own Medication
e. 1.PTC.MM.0501	Revised	Pharmacy Security
f. 1.PTC.MM.0509	Revised	Controlled Substance Accountability Procedures at Patient Care Units
g. 1.PTC.MM.0513	Revised	Automated Dispensing Machines - Malfunctions or Downtime
h. 1.PTC.MM.0516	Revised	Automated Dispensing Machines - Removing Medications (Generally)

- i. 1.PTC.MM.0814 Revised Renal Dosing Adjustments
j. 1.PTC.MM.0902 Obsolete > Retire Sterile Admixture

5. Staffing Management/Human Resources Manual (See summary)

Receive>Approve

- a. HR 1.00 Obsolete > Retire Mission, Vision, Values
b. HR 1036 Relocate Photographing and Video/Audio Taping
c. HR 1059 Relocate Media Inquiries
d. 1.ORG.HR.1040 Revised Employment Policy
e. 1.ORG.HR.1050 Revised American with Disabilities Act
f. 1.ORG.HR.1060 Revised EEOC & Non-Discrimination
g. 1.ORG.HR.1080 Revised Personnel Action Procedures
h. 1.ORG.HR.1090 Revised Employment Classification
i. 1.ORG.HR.1091 Revised Work from Home
j. 3.ORG.HR.1110 Revised Required Certifications
k. 1.ORG.HR.1120 Revised Health Screening
l. 1.ORG.HR.1130 Revised Employee Trial Period
m. 1.ORG.HR.1140 Revised Promotions and Transfers
n. 1.ORG.HR.1190 Revised Orientation
o. 1.ORG.HR.1200 Revised Departmental & Unit Specific Orientation
p. 1.ORG.HR.1220 Revised Forensic Personnel & Volunteers
q. 1.ORG.HR.1230 Revised Hospital-Wide Safety Awareness Program
r. 1.ORG.HR.1231 Revised Health Insurance Portability and Accountability Act (HIPAA) Training
s. 1.ORG.HR.1240 Revised Basic Life Support Training Requirements
t. 1.ORG.HR.1260 Revised Assessing and Reporting Employee Competence
u. 1.ORG.HR.1280 Revised Grievance Procedure
v. 1.ORG.HR.1290 Revised Personnel Records & Confidentiality
w. 1.ORG.HR.1300 Revised Employee Handbook
x. 1.ORG.HR.1330 Revised PTO-ETO
y. 1.ORG.HR.1331 Obsolete > Retire PTO/ETO - COVID-19
z. 1.ORG.HR.1360 Revised Workers' Compensation
aa. 1.ORG.HR.1370 Revised Employee Incident Reporting & Investigation
bb. 1.ORG.HR.1390 Revised Payroll Procedures
cc. 1.ORG.HR.1420 Revised Call-Back and Standby Pay Rates
dd. 1.ORG.HR.1430 Revised Benefits
ee. 1.ORG.HR.1440 Revised Funeral Leave
ff. 1.ORG.HR.1470 Revised Family and Medical Leave
gg. 1.ORG.HR.1480 Revised Direct Deposit
hh. 1.ORG.HR.1490 Revised Employee Retirement Program
ii. 1.ORG.HR.1511 Revised Employee Referral Bonus
jj. 1.ORG.HR.1532 Revised Education Travel
kk. 1.ORG.HR.1540 Revised Performance Appraisal
ll. 1.ORG.HR.1560 Revised Code of Conduct
mm. 1.ORG.HR.1581 Revised Drug and Alcohol Testing
nn. 1.ORG.HR.1590 Revised Harassment (Including Sexual Harassment)
oo. 1.ORG.HR.1630 Revised Personal Appearance & Professionalism Code
pp. 3.ORG.HR.1630 Obsolete > Retire Dress Code and Scrub Guidelines
qq. 1.ORG.HR.1640 Revised Solicitation on Hospital Premises
rr. 1.ORG.HR.1650 Revised Internet Acceptable Use Policy
ss. 1.ORG.HR.1670 Revised Involuntary Separation

F. Reports (Other Committees/Meetings)

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| 1. Finance Report | J. Everett, COO | Inform |
| 2. Nursing Report - Monthly Update | K. Goodwin, CNO | Inform |
| 3. Quality Management | K. Hanley, CQO | Inform |
| 4. Administration Report | E. Helms, CEO | Inform |

G. Announcements**V. Board to convene in executive session pursuant to:****R. Riggan**

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report
Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session**VII. Meeting Finalization****R. Riggan**

Next meeting scheduled for Sept 21, 2022

VIII. Adjourn**R. Riggan**