



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING
Wednesday, December 9, 2020 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement

Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave, OD Judy Moss Loretta McCravey Mike Tyrrell Russell Riggan Andrea Martini	Ella Helms, CEO John Everett, COO Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO Rose Ragland, Admin Asst.	David Kerr, MD Irene Canales, RN Taylor Snow, Tri-Global Roger Kline, Snyder Daily News	Bennie Marricle

I. Introduction

A. Call to Order

R. Riggan

The meeting was called to order at 8:00 am.

B. Invocation

J. Cave gave the opening invocation.

C. Announcements/Public Comment

R. Riggan

Receive

No public comments.

II. Meeting Minutes

Minutes from November 4, 2020 Meeting

R. Riggan

Review > Approve

R. Riggan presented the November 4, 2020 minutes for approval. J. Moss made the motion to approve as presented. J. Cave seconded the motion. Motion carried.

III. Old Business

IV. New Business

A. Medical Staff Report

D. Kerr, MD

Review > Approve

Dr. Kerr gave a quick update on the medical staff. Dr. David Kerr will be stepping down and Medical Chief of Staff. Dr. Ryan Morris will be stepping up to be Chief of Staff for the next year.

B. Credentialing

D. Kerr, MD

Review > Approve

1. New Appointments

- a. Cordell Cunningham, MD (Envision)*
- b. Robert McClure, MD (Direct Radiology)*
- c. Richard Rossin, MD (Direct Radiology)*
- d. Faranak Sadri Tafazoli, MD (Direct Radiology)*

2. Reappointments

- a. David Kerr, MD*
- b. Vanessa Arnwine, PA*

Dr. D. Kerr presented the new and reappointments for approval. M. Tyrrell made the motion to approve all appointments. A. Martini seconded the motion. Motion carried.

C. COVID-19 Situation Report

D. Kerr, MD

Inform

Dr. Kerr gave the board a quick update regarding the COVID in the Snyder area. 2020 has been a disaster for all hospitals but at the same time has been great training for the hospital staff. The hospital staff has worked great together and pulled together during all of this pandemic. They have all gone over and above to make sure patients have been taken care of.

D. Mission Moment (Cogdell Family Clinic)	I. Canales, RN	Inform
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I. Canales gave the mission moment for the Cogdell Family Clinic. Irene has worked for the hospital for 31 years. She has worked in the clinic since 2012. During the COVID pandemic the clinic has continued to take care of patients. The clinic has adapted as needed to be sure the patients have been taken care of through all of the pandemic whether seen in the clinic or by telemed.

E. Documents/Policies/Forms	K. Hanley, RN	Review > Approve
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1. Individual Policies/Documents

- a. *ORG Suicide & Ligature Risk 1.ORG.PR.0800 (new policy)*
- b. *ORG Tuition Assistance Plan*

E. Helms, CEO

2. Policy Manuals

- a. *ORG Infection Control (see summary page)*
- b. *ORG Employee Health (see summary page)*
- c. *ORG Nursing Staff (see summary page)*

K. Goodwin presented the P & P manuals and discussed the changes made in all of them. She also gave an overview of the new Suicide & Ligature Risk policy that had to be written as per the DNV survey. E. Helms covered the minor changes in the Tuition Assistance Plan. J. Moss made the motion to approve all of the P & P as presented. L. McCravey seconded the motion. Motion carried.

F. Canyon Wind Farm - Second Amendment	E. Helms, CEO	Review > Approve
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T. Snow presented the second amendment that has been submitted for approval. The COVID pandemic has affected the project schedule. Financing has dropped off during the pandemic but is coming back. The project will be moved to the eastern side of the location and will be a little smaller than originally expected. J. Moss made the motion to approve the second amendment for Canyon Wind Farm. M. Tyrrell seconded the motion. Motion carried.

G. Reports (Other Committees/Meetings)

1. Finance

J. Everett, CFO

Receive > Approve

- a. *Financial Report*

J. Everett presented the financial report for October there was a net income of \$600k. Overall for the year is \$1.1 million. Spent about \$1.5 million on PPE and COVID testing. Basically about the same as last year at this time. October was overall a good month.

- b. *Ratify Agreement with Cerner for American Well Telemedicine Services*

J. Everett presented the agreement with Cerner. There is an amendment to add telemedicine features to the existing Cerner program. The annual fees are about \$215k. CMH is currently waiting on a grant to cover large part of this upgrade. The program upgrade will add ability to face time patients no matter what device they are using and integrate with Cerner. J. Everett stated this will also cover additional communication upgrades that will be included. Motion was made by A. Martini and seconded by J. Moss. Motion carried.

2. Nursing Report - Monthly Update

K. Goodwin, RN

Inform

K. Goodwin gave the nursing report. Numbers have been up. October there was an average of 2.2 COVID patients per day. November average was 4.5 COVID patients per day. Staffing has been a challenge covering positions for employees that have been out. Sometimes up to 28 employees in a day. Agency staffing is up to about 27% at this time. Patient transfers continues to be a challenge. An average of 58% of transfers are delayed due to the difficulty of finding open beds in the area hospitals. There have also been some issues with transportation delays. Some patients are being transferred further away to Austin, San Antonio, Dallas area, etc.

3. Quality Management

K. Hanley, RN

Inform

- a. *Quality, Risk & Regulatory Update*
- b. *Committee Reports*

K. Hanley presented the QM report for the board. She is looking at opportunities for hospitals without walls. There are also opportunities to innovate and improve services for the community. She has been checking on COVID 19 vaccines. DNV Survey last month was one of the best ever. There were 5 items that were written up. Kristi was very pleased with the survey results. She is working on the year end and wrapping up the end of the year committee reports.

4. Administration Report

E. Helms, CEO

Inform

- a. *Conflict of Interest Statement (yearly update)*

E. Helms gave the administration report. She wanted to praise Kristi and the staff for the excellent survey results. She also updated the board on the construction of the specialty clinic and fitness program. They will be going out for bid next week.

H. Annual Evaluation of Contracts	J. Bearden, RPh	Review > Approve
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J. Bearden presented the evaluation of contracts. John B. informed the board this year there was a better response of evaluation for the contracts than in the past 2 years from the department managers. There is a grading scale for each contract for the evaluation. The contracts were to be analyzed by each department manager to justify the amount of the contract. There are some of the contracts that are "evergreen" contracts which means they will be automatically renewed each year unless cancelled by the hospital. J. Cave made the motion to approve the contract evaluations as presented. J. Moss seconded the motion. Motion carried.

I. Announcements

V. Board to convene in executive session pursuant to:

R. Riggan

Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report & Compliance Report

Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

The board convened in executive session @ 8:53 am.

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

The board reconvened to open session 9:30 am. No action was taken.

VII. Meeting Finalization

R. Riggan

Next meeting scheduled for January 27, 2021

VIII. Adjourn

R. Riggan

The board adjourned at 9:31 am.

These minutes have been reviewed and approved by the Board of Directors.

Russell Riggan, President of the Board

Date