



**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD RECORD OF MEETING
Wednesday, November 4, 2020 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement

Board Members Present	Cogdell Staff Present	Others Present	Absent
Jason Cave, OD Bennie Marricle Loretta McCravey Mike Tyrrell	Ella Helms, CEO John Everett, COO Kristi Hanley, RN, CQO Kathy Goodwin, RN, CNO Rose Ragland, Admin Asst.	Kaylee, Snyder Daily News Ryan Morris, MD Patsy Palmer Jake Warren, Gov. Capital	Russell Riggan Andrea Martini Judy Moss

I. Introduction

A. Call to Order **R. Riggan**

The meeting was called to order at 8:00 am.

B. Invocation

Invocation provided by J. Cave.

C. Announcements/Public Comment **R. Riggan**

No public comments

II. Meeting Minutes

Minutes from September 30, 2020 Meeting **R. Riggan**

Meeting minutes from September 30, 2020 were presented. M. Tyrrell motioned to approve the minutes as presented. J. Cave seconded the motion. Motion carried.

III. Old Business

A. Board Self-Evaluation **E. Helms, CEO** **Receive Information**

B. Texas Healthcare Trustees Training - December 10, 2020 2:00-4:30pm **E. Helms, CEO** **Receive Information**

E. Helms reminded the Board about the Self-Evaluation forms that were sent out. They can do the evaluation on line or paper. She also mentioned the Texas Healthcare Trustee training they could sign up for on line. It is set up for December 10th, 2:00 - 4:30 pm.

IV. New Business

A. Medical Staff Report **R. Morris, DO** **Review > Approve**

No Medical Staff report given

B. Credentialing **R. Morris, DO** **Review > Approve**

1. New Appointments

a. Michelle Hicks, DO (Envision)

b. Ammar, Taha MD (Direct Radiology)

2. Reappointments

a. David Blann, MD (Gynecology - Specialty Clinic)

b. Brett Gallagher, CRNA (Anesthesiology)

Dr. Morris presented the new appointments and reappointments for review and approval. M. Tyrrell motioned to approve the appointments and reappointments as presented. L. McCravey seconded the motion. Motion carried.

C. COVID-19 Situation Report **R. Morris, DO** **Inform**

Dr. Morris gave the Board an update for Scurry County. COVID numbers are rising. The area hospitals are filling up. Staffing has been a challenge due to employee exposure to COVID. There is about 5% of Scurry County that has tested positive for COVID. CMH has set up an additional 4 negative pressure rooms on Med Surg unit in addition to the rooms in the old OB wing. There have not been any positive flu cases in Scurry County.

D. Mission Moment - Respiratory Therapy **Patsy Parmer, RRT Inform**

P. Palmer has been at CMH for 40 years. She stated respiratory department currently has 4 ventilators on hand. COVID patients have done well. Respiratory has someone on call 24/7.

E. Documents/Policies/Forms

1. Individual Policies/Documents *E. Helms, CEO* *Review > Approve*

- a. *ORG 1.ORG.SM.1471 Family Leave Expansion & Emergency Paid Sick Leave Policy - FFCRA Coronavirus*

2. Policy Manuals *K. Hanley, RN* *Review > Approve*

- a. *ORG 340B Program Policies and Procedures (Reviewed; no revisions.)*
- b. *ORG Financial Services (See attached for revision notes.)*
- c. *ORG Information Services (Reviewed; no revisions.)*
- d. *ORG Materials Management/Central Supply (Reviewed; no revisions.)*
- e. *ORG Medical Records Service (Reviewed; no revisions.)*
- f. *PRS Care Mgmt. (Discharge Planning & Utilization Review) (See attached for revision notes.)*
- g. *PRS Patient Rights (See attached for revision notes.)*
- h. *PTC Clinics (Reviewed; no revisions.)*
- i. *PTC Emergency & Trauma Services, Forensic Nursing (See attached for revision notes.)*
- j. *PTC Medication Management (See attached for revision notes.)*

E. Helms & K. Hanley presented the P & P for review and approval. J. Cave made the motion to approve the P & P as presented. M. Tyrrell seconded the motion. Motion carried.

F. Resolutions **E. Helms, CEO** **Review > Approve**

1. Resolution authorizing the issuance of Scurry County Hospital District revenue bonds, Series 2020; prescribing the terms and provisions thereof; making provisions for the payment of interest thereon and the principal thereof; authorizing the sale thereof; and containing other provisions related to the subject
2. Resolution adopted by Scurry County Hospital District regarding declaration of official intent to Section 1.150-2 of the treasury regulations to reimburse for expenditures

E. Helms introduced Jake Warren to present information regarding loans/bonds. J. Warren informed the board the refinance bonds will be through Government Capital. 15 year fixed rate on 20 year loan with interest rate of 2.5% in the amount of \$2.1 million. J. Warren explained the reserve fund and answered questions. M. Tyrrell made the motion to approve the resolution authorizing the issuance of revenue bonds. L. McCravey seconded the motion. Motion carried.

G. Reports (Other Committees/Meetings)

1. Finance Report - Financial Report *J. Everett, CFO* *Receive > Approve*

J. Everett presented the Finance Report for review. The month of September, admissions are up, deliveries are even with last year, outpatients visits are up, (3400 this month, last year we were at 2800). ED visits are back up with last year numbers, clinic visits are up from last year, and Home Health visits are up. First Bank & Trust loan for \$1mil. has been paid off. J. Cave made the motion to approve the finance report. M. Tyrrell seconded the motion. Motion carried.

2. Nursing Report - Monthly Update *K. Goodwin, RN* *Inform*

K. Goodwin gave the nursing report. COVID count is up. October in patients averaged 24% COVID patients. We are having difficult time transferring patients out to area hospital. Some have had to transfer further out to San Antonio and Austin areas. This has also caused more difficulty transferring non-COVID patients. She also passed out an updated copy of the contingency staffing plan. Kathy also reported that 70 nurses went through boot camp and all are now up to date on competencies. She stated the ED is working on level IV Trauma recertification. This should be in place in the spring of 2021.

3. Quality Management *K. Hanley, RN* *Inform*

- a. *Quality, Risk & Regulatory Update*
- b. *Committee Reports*

K. Hanley gave the QM report. DNV is expected any time after Nov. 1st. Overall volumes decreased this year. There has been an increase in patient satisfaction in spite of the pandemic. CMS has awarded 9 contracts, we have been offered opportunity to participate in 4 year engagement. This will include patient safety, opioid mis-use, quality of care, and other areas of focus.

4. Administration Report *E. Helms, CEO* *Inform*

No additional report.

H. Announcements

V. Board to convene in executive session pursuant to: *R. Riggan*

- Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report
- Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

The board convened in executive session @ 9:07am.

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

The board reconvened into open session @ 9:26am. with no action taken from the closed session.

VII. Meeting Finalization

R. Riggan

Next meeting scheduled for December 9, 2020.

VIII. Adjourn

R. Riggan

The board adjourned at 9:27 am

These minutes have been reviewed and approved by the Board of Directors.

Russell Riggan, President of the Board

Date

