

**SCURRY COUNTY HOSPITAL DISTRICT  
GOVERNING BOARD MEETING RECORD OF MEETING**

**Wednesday, August 26, 2020 | 8:10 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

<b>MISSION</b>	<b>VISION</b>
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

<b>Conflict of Interest Statement</b>		
<b>Board Members Present</b>	<b>Others Present</b>	<b>Absent Members</b>
Bennie Marricle	Ella Helms, CEO	David Kerr, MD
Loretta McCravey	John Everett, CFO	Tanner Evans, MD
Andrea Martini	Rose Ragland, Administrative Asst.	
Jason Cave, OD	Kristi Hanley, RN, CQO	Kaylee, Snyder Daily News
Russell Riggan	Kathy Goodwin, RN, CNO	
Judy Moss		
Mike Tyrrell		

**I. Introduction**

*A. Call to Order* *R. Riggan*

*The meeting was called to order at 8:10 am.*

*B. Invocation*

*Jason Cave gave the opening prayer.*

*C. Announcements/Public Comment* *R. Riggan*      *Receive*

**II. Record of Meeting(s)**

*Previous Meetings - July 29 & Aug. 12* *R. Riggan*      *Review > Approve*

*Russell presented the minutes for review. Judy made the motion to approve the minutes as presented. Jason seconded the motion. Motion carried.*

**III. Old Business**

**IV. New Business**

*A. Medical Staff Report* *D. Kerr, MD*      *Review > Approve*

*B. Credentialing* *D. Kerr, MD*      *Review > Approve*

*1. New Appointments*

- a. Steven Dileo, MD (Direct Radiology)*
- b. Kristie Harris, MD (Direct Radiology)*
- c. Justin Day, MD (Direct Radiology)*
- d. Brent McCarragher, MD (Direct Radiology)*

*2. Re-Appointment*

- a. Carter, Anthony MD (ED)*
- b. Yalamanchili, Kiran MD (Oncology)*
- c. Acevedo, Jason MD (ENT)*

*Dr. Kerr presented the new appointments and the reappointments for approval. Mike made the motion to approve all appointments. Loretta seconded the motion. Motion carried.*

*C. Introduce Dr. Tanner Evans* *D. Kerr, M.D.*      *Review > Approve*

*Dr. Kerr introduced Dr. Tanner Evans, new to CMH staff.*

*D. COVID Update* *D. Kerr, M.D.*      *Review > Approve*

*Dr. Kerr updated the Board regarding COVID-19 cases in the area. Snyder has been having 5 - 6 new cases each day for the last 6 weeks. Most are at home under self quarantine.*

**E. Tax Rate & Budget**

J. Everett, COO

Review &gt; Approve

## 1. Adopt 2021 Budget

John presented the 2021 Budget for approval. This will include the M&O at 0.2593 and the I&S Funds at 0.0161. Jason made the motion to approve the budget as presented. Judy seconded the motion. Motion carried.

## 2. Adopt 2020 Tax Rate

John presented the proposed .2754 tax rate for 2020. Andrea made the motion to approve the new tax rate. Judy seconded the motion. Motion carried.

**F. Documents/Policies/Forms**

Review &gt; Approve

## 1. Dietary - Medical Nutrition Therapy Manual &amp; All Policies and Manuals (no changes)

E. Helms, CEO

Review &gt; Approve

## 2. Home Health Procedures (no changes)

J. Everett, COO

Review &gt; Approve

## 3. Hospice Policies &amp; Procedures (no changes)

J. Everett, COO

Review &gt; Approve

## 4. Lab Policies &amp; Procedures (no changes)

E. Helms, CEO

Review &gt; Approve

## 5. Rehab Policies &amp; Procedures (no changes)

E. Helms, CEO

Review &gt; Approve

## 6. Respiratory Policies &amp; Procedures (no changes)

E. Helms, CEO

Review &gt; Approve

## 7. HR Policies &amp; Procedures (changes noted on spreadsheet attached)

E. Helms, CEO

Review &gt; Approve

## 8. PTO - ETO Policy - COVID19 - I.ORG.SM HR 1.33.1 Covid-19 (New Policy)

E. Helms, CEO

Review &gt; Approve

## 9. Physical Environment Policies &amp; Procedures (no changes)

E. Helms, CEO

Review &gt; Approve

The policies and procedures were presented for review and approval. After some discussion regarding the new policy for PTO - ETO (#8) Ella will verify clarification of COVID restrictions for employee time off. Judy made the motion to approve all P & P including #8 with verification. Jason seconded the motion. Motion carried.

## 10. Organizational Chart

K. Hanley, CQO

Review &gt; Approve

Kristi presented the updated organizational chart for approval. Jason made the motion to approve as presented. Judy seconded the motion. Motion carried.

## G. Approve Land Usage for Bicycle &amp; Walking Trail (need signage for no motorized vehicles/not responsible for accidents)

J. Everett, COO

Receive &gt; Approve

John presented the request for proposed land usage from Shelby Bufkin. The trails have been mapped out and map was presented to the Board. He also suggested the group form a non-profit organization to oversee the proposed venture. The group requesting usage of the land will be responsible for making bicycle trails, all signage and waivers for all those utilizing the property. Bennie makes the motion to approve usage of hospital property as proposed. Jason seconded the motion. Motion carried.

**H. Tax Deed**

J. Everett, COO

Review/Approve

## 1. R17419

Russell presented the transfer of tax deed for approval. Mike made the motion to approve. Loretta seconded the motion. Motion carried.

## I. Adopt Resolution to close Trinity Blvd (between CMH &amp; Thornhill Bldg.)

E. Helms, CEO

Review/Approve

Ella presented the option of closing Trinity Blvd between the hospital and the Thornhill bldg. This area would be additional parking for the hospital and the office in the Thornhill Bldg. Judy made the motion to approve. Bennie seconded the motion. Motion carried.

## J. Adopt Resolution for Texas A &amp; M Collaborative Agreement

Review &gt; Approve

Ella informed the Board about grant funds received by A & M and the collaborative agreement A & M is putting together with rural healthcare facilities. The Board would like to be kept informed regarding the different agreements that come about from this agreement. Jason made the motion to approve. Mike seconded the motion. Motion carried.

**K. Reports (Other Committees/Meetings)**

## 1. Finance Report - Financial Report

J. Everett, COO

Receive &gt; Approve

John presented the finance report for review and approval. July had \$182,000 net income. We received DSRP in July also. Purchases were up for July. Patient admissions were up. Out-Patient visits were up and close to pre-COVID numbers. Home Health is still growing. Andrea made the motion to approve as presented. Bennie seconded the motion. Motion carried.

## 2. Nursing Report - Monthly Update

K. Goodwin, RN

Inform

Kathy gave nursing report. Agency usage is about 15%. She is in the process of setting up Nursing Boot Camp for October. Kathy will also be working on the swing bed program.

**3. Quality Management**

*K. Hanley, RN*

*Inform*

- a. *Quality, Risk & Regulatory Update*
- b. *Committee Reports*

*Kristi gave an update on the yearly meeting schedule disruption since the pandemic started. We will be completing the remainder of the year meeting as previously scheduled. We are anticipating surveyors to come in any time after November 1st.*

**4. Administration**

*E. Helms, CEO*

*Inform*

- a. *Report*
- b. *Post meeting - Walk through Home Health, WIC & Family Clinic*

*Ella invited the Board to take a walk through the Thornhill building and look at the remodeling that has been done.*

**L. Announcements**

**V. Board to convene in executive session pursuant to**

*R. Riggan*

A. *Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss ...*

- 1 *Compliance Report & Audit*
- 2 *DNV Survey*

B. *Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters (CEO Evaluation)*

*Board convened into closed session @ 8:46 am.*

**VI. Board to convene in open session and take action if needed on matter discussed in Executive Session**

*R. Riggan*

*The Board convened back into open session @ 9:25 am.*

**VII. Meeting Finalization**

*R. Riggan*

*Next meeting scheduled for September 30, 2020.*

**VIII. Adjourn**

*R. Riggan*

*There was no action taken on closed session items. Judy made the motion to adjourn. Mike seconded the motion. The Board was adjourned @ 9:25 am.*

These minutes have been reviewed and approved by the Board of Directors.

\_\_\_\_\_  
Russell Riggan, President of the Board

\_\_\_\_\_  
Date