The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

### I. Introduction

- **A. Call to Order**
  
  The meeting was called to order at 8:02 am.
  
- **B. Invocation**

  Jason Cave gave the opening prayer.

- **C. Announcements/Public Comment**

  R. Riggan

### II. Meeting Minutes

- **January 29, 2020**

  Russell presented the minutes for review. Correction was made to the notation of the next board meeting date. Judy made the motion to approve the minutes with one correction as noted. Loretta seconded the motion. The vote was unanimous and the minutes were approved.

### III. Old Business

### IV. New Business

- **A. Medical Staff Report**

  Dr. David Kerr gave a brief Medical Staff Report.

  D. Kerr, MD

- **B. Credentialing**

  D. Kerr, MD

  1. **Reappointments**

     a. Hayes, Hayden CRNA

  Dr. Kerr presented Hayden Hayes, CRNA for reappointment. Bennie made the motion to approve Hayden Hayes for reappointment. Jason seconded the motion. The vote to approve Hayden Hayes for reappointment was unanimous. The motion was approved.

  C. **OB Triage Procedure Process**

  Dr. David Kerr presented the OB Triage Procedure Process for review. He discussed changes and updates made to the procedure. Jason made the motion to approve the document as presented. Loretta seconded the motion. The vote was unanimous. The procedure was approved.

  D. **Documents/Policies/Forms**


  Ella presented the Physical Environmental policy for review and approval. Mike made the motion to approve as presented. Judy seconded the motion. The vote was unanimous and the policy was approved.

  2. **Physical Environment - Security Mgmt. Policy # SF1020 / Authorization and Release**

  Ella presented the security Management Policy for review and approval. There was some discussion regarding the policy. There will be updates made and presented next month.

  E. **Infection Control Risk Assessment/Surveillance Data and Surveillance Plan 2020**

  K. Goodwin

  a. CMH Infection Prevention & Control Risk Assessment & Surveillance Data

  b. Infection Control Surveillance Plan

  K. Goodwin presented the Infection Control data and surveillance plan for review. The information was briefly discussed. Jason made the motion to approve as presented. Bennie seconded the motion. The vote was unanimous and the data & policy was approved.
### F. Approve Transfer of Tax Deeds

**R11540**

John presented the transfer of property deed. Mike made the motion to approve the transfer of tax deed. Jason seconded the motion. The vote was unanimous and the transfer was approved.

### G. Order to Cancel Election

Ella informed the board that all three incumbents filed for an additional term on the board and no other applications were received. Judy made the motion to cancel the election. Bennie seconded the motion. The vote was unanimous and the election was cancelled.

### H. Reports (Other Committees/Meetings)

1. **Finance Report**

   **J. Everett, CFO**

   Received and Approved

   John presented the financial report. January 2020 had a net income of $241k. The WTSB note has been paid off. GE Equipment for radiology should be coming shortly.

2. **Nursing Report - Monthly Update**

   **K. Goodwin, RN**

   Inform

   Kathy gave the board an update on the nursing staff. Agency nursing is at 17%. She is currently working on updating policies and procedures. There is a shortage of personal protections equipment available for purchase due to the coronavirus. This has become a real concern. The US companies are currently working to get ahead of the shortage.

3. **Quality Management**

   **K. Hanley, RN**

   Inform

   - **Quality, Risk & Regulatory Update**
   - **Committee Reports**

   Kristi gave the quality management report. The Texas Health Dept. is sending out more current data quarterly to help hospitals monitor where you stand in comparison to the other rural hospitals. Kristi has also restructured the committees to better serve the hospital. She had created 2 new committees, they have already met in the last 2 months.

4. **Administration Report**

   **E. Helms, CEO**

   Inform

   a. **Overview of Hospital Disaster Plan**

   Ella informed the board the hospital has been working on the disaster preparedness plan. CMH has been working with EMS, the City of Snyder and the county. They had 5 drills in 2019. CMH has just adopted the "RAVE" program to alert all employees of any emergency/disaster as needed. Ella asked if the board members would like to be added to the RAVE system to keep them informed also. All board members agreed, they would like to be informed of the disaster drills and added to the alert system.

### V. Board to convene in executive session pursuant to

**R. Riggan**

A. Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report

B. Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters

The board went into closed session at 8:35 am.

### VI. Board to convene in open session and take action if needed on matter discussed in Executive Session

**R. Riggan**

The board convened back into open session at 9:00 am. There were no actions to be taken regarding the closed session.

### VII. Meeting Finalization

**R. Riggan**

Next meeting scheduled for March 25, 2020.

### VIII. Adjourn

**R. Riggan**

Mike Tyrrell made the motion to adjourn the meeting. Bennie seconded the motion. The vote was unanimous and the meeting was adjourned.

These minutes have been reviewed and approved by the Board of Directors.

______________________________  ____________________________
Russell Riggan, President of the Board  Date