

**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD MEETING MINUTES**

Wednesday, February 26, 2020 | 8:00 am

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement		
Board Members Present	Others Present	Absent Members
Bennie Marricle	Ella Helms, CEO	Andrea Martini
Loretta McCravey	John Everett, CFO	
Mike Tyrrell	Rose Ragland, Administrative Asst.	
Jason Cave, OD	Kristi Hanley, RN, CQO	
Russell Riggan	Kathy Goodwin, RN, CNO	
Judy Moss	Roger Kline, Snyder Daily News	

I. Introduction

A. Call to Order	R. Riggan
------------------	-----------

The meeting was called to order at 8:02 am.

B. Invocation

Jason Cave gave the opening prayer.

C. Announcements/Public Comment	R. Riggan	Receive
---------------------------------	-----------	---------

II. Meeting Minutes

January 29, 2020	R. Riggan	Review > Approve
------------------	-----------	------------------

Russell presented the minutes for review. Correction was made to the notation of the next board meeting date. Judy made the motion to approve the minutes with one correction as noted. Loretta seconded the motion. The vote was unanimous and the minutes were approved.

III. Old Business

IV. New Business

A. Medical Staff Report	D. Kerr, MD	Review > Approve
-------------------------	-------------	------------------

Dr. David Kerr gave a brief Medical Staff Report.

B. Credentialing	D. Kerr, MD	Review > Approve
------------------	-------------	------------------

- 1. Reappointments
 - a. Hayes, Hayden CRNA

Dr. Kerr presented Hayden Hayes, CRNA for reappointment. Bennie made the motion to approve Hayden Hayes for Reappointment. Jason seconded the motion. The vote to approve Hayden Hayes for reappointment was unanimous. The motion was approved.

C. OB Triage Procedure Process	D. Kerr, MD	Review > Approve
--------------------------------	-------------	------------------

Dr. David Kerr presented the OB Triage Procedure Process for review. He discussed changes and updates made to the procedure. Jason made the motion to approve the document as presented. Loretta seconded the motion. The vote was unanimous. The procedure was approved.

D. Documents/Policies/Forms		Review > Approve
-----------------------------	--	------------------

1. Physical Environment/Med. Equip. Mgmt. Policy # 1.ORG.PE.ME.1010	E. Helms	Review > Approve
---	----------	------------------

Ella presented the Physical Environmental policy for review and approval. Mike made the motion to approve as presented. Judy seconded the motion. The vote was unanimous and the policy was approved.

2. Physical Environment - Security Mgmt. Policy # SF1020 / Authorization and Release	E. Helms	Review > Approve
--	----------	------------------

Ella presented the security Management Policy for review and approval. There was some discussion regarding the policy. There will be updates made and presented next month.

E. Infection Control Risk Assessment/Surveillance Data and Surveillance Plan 2020	K. Goodwin	Receive > Approve
---	------------	-------------------

- a. CMH Infection Prevention & Control Risk Assessment & Surveillance Data
- b. Infection Control Surveillance Plan

K. Goodwin presented the Infection Control data and surveillance plan for review. The information was briefly discussed. Jason made the motion to approve as presented. Bennie seconded the motion. The vote was unanimous and the data & policy was approved.

F. Approve Transfer of Tax Deeds*J. Everett, CFO**Review/Approve***1. R11540**

John presented the transfer of property deed. Mike made the motion to approve the transfer of tax deed. Jason seconded the motion. The vote was unanimous and the transfer was approved.

G. Order to Cancel Election*Receive>Approve*

Ella informed the board that all three incumbents filed for an additional term on the board and no other applications were received. Judy made the motion to cancel the election. Bennie seconded the motion. The vote was unanimous and the election was cancelled.

H. Reports (Other Committees/Meetings)**1. Finance Report***J. Everett, CFO**Receive>Approve*

John presented the financial report. January 2020 had a net income of \$241k. The WTSB note has been paid off. GE Equipment for radiology should be coming shortly.

2. Nursing Report - Monthly Update*K. Goodwin, RN**Inform*

Kathy gave the board an update on the nursing staff. Agency nursing is at 17%. She is currently working on updating policies and procedures. There is a shortage of personal protections equipment available for purchase due to the coronavirus. This has become a real concern. The US companies are currently working to get ahead of the shortage.

3. Quality Management*K. Hanley, RN**Inform*

- a. Quality, Risk & Regulatory Update*
- b. Committee Reports*

Kristi gave the quality management report. The Texas Health Dept. is sending out more current data quarterly to help hospitals monitor where you stand in comparison to the other rural hospitals. Kristi has also restructured the committees to better serve the hospital. She had created 2 new committees, they have already met in the last 2 months.

4. Administration Report*E. Helms, CEO**Inform*

- a. Overview of Hospital Disaster Plan*

Ella informed the board the hospital has been working on the disaster preparedness plan. CMH has been working with EMS, the City of Snyder and the county. They had 5 drills in 2019. CMH has just adopted the "RAVE" program to alert all employees of any emergency/disaster as needed. Ella asked if the board members would like to be added to the RAVE system to keep them informed also. All board members agreed, they would like to be informed of the disaster drills and added to the alert system.

H. Announcements**V. Board to convene in executive session pursuant to***R. Riggan*

- A. Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Quality Assurance Report*
- B. Section 551.074 of the Texas Health and Safety Code, RE: Personnel Matters*

The board went into closed session at 8:35 am.

VI. Board to convene in open session and take action if needed on matter discussed in Executive Session*R. Riggan*

The board convened back into open session at 9:00 am. There were no actions to be taken regarding the closed session.

VII. Meeting Finalization*R. Riggan*

Next meeting scheduled for March 25, 2020.

VIII. Adjourn*R. Riggan*

Mike Tyrrell made the motion to adjourn the meeting. Bennie seconded the motion. The vote was unanimous and the meeting was adjourned.

These minutes have been reviewed and approved by the Board of Directors.

Russell Riggan, President of the Board

Date