

**SCURRY COUNTY HOSPITAL DISTRICT
GOVERNING BOARD MEETING MINUTES
Wednesday, December 4, 2019 | 8:00 am**

Hospital Administrative Board Room, 1700 Cogdell Blvd., Snyder, Texas

MISSION	VISION
<i>To provide compassionate, high quality healthcare to the patients we serve and to improve healthcare and healing within our community.</i>	<i>To be the Regional Healthcare System of choice for patients, physicians and employees.</i>

The purpose of this meeting is to discuss and, as necessary, act on the agenda items enumerated below.

Conflict of Interest Statement		
Board Members Present	Others Present	Absent Members
Russell Riggan	Ella Helms, CEO	Bennie Marricle
Loretta McCravey	John Everett, CFO	Andrea Martini
Mike Tyrrell	Kristi Hanley, RN, CQO	Rose Ragland, Administrative Asst.
Jason Cave, OD	Kathy Goodwin, RN, CNO	
Judy Moss	Bill Dickinson, Lab	
	Roger Kline, Snyder Daily News	

I. Introduction

A. Call to Order **R. Riggan**

The meeting was called to order at 8:00 am.

B. Invocation

Jason Cave gave the opening prayer.

C. Announcements/Public Comment **R. Riggan** *Receive*

II. Meeting Minutes

October 30, 2019 **R. Riggan** *Review > Approve*

R. Riggan presented the minutes for review. K. Hanley had a few corrections for the QM report in the minutes. J. Moss made the motion to approve the minutes as corrected. J. Cave seconded the motion. The vote was unanimous, the minutes were approved.

III. Old Business

A. Security Policy **E. Helms** *Review > Approve*

E. Helms reviewed the security policy with the board and informed the them that the only security personnel that will be carrying weapons will be those that have completed a concealed carry class. Each individual will be evaluated by a committee if they will be allowed to carry a weapon on campus. Judy Moss made the motion to approve the security policy as presented. Loretta McCravey seconded the motion. The vote was unanimous and the security policy was approved.

IV. New Business

A. Medical Staff Report **D. Kerr, MD** *Review > Approve*

Dr. David Kerr gave a short medical report.

B. Credentialing **D. Kerr, MD** *Review > Approve*

1. *New Appointments*
 - a. *Gogia, Rajesh MD (Direct Radiology)*
2. *Reappointments*
 - a. *Gerald Hargrave, PA (update privileges)*

Dr. Kerr presented the two providers for approval. J. Cave made the motion to approve both the new appointment and the reappointment. M. Tyrrell seconded the motion. The vote was unanimous to approve both providers.

C. Documents/Policies/Forms *Review > Approve*

1. *Emergency Services/Trauma (ED) (see attached summary)* **D. Kerr, MD** *Review > Approve*
2. *Swing Bed (SB) (No Changes)* **D. Kerr, MD** *Review > Approve*
3. *Perinatal Services (PN) (See Summary page)* **D. Kerr, MD** *Review > Approve*
4. *Active Shooter "ADD" Situation Response Procedures* **D. Kerr, MD** *Review > Approve*
5. *Employee Health (see summary sheet & attachments)* **D. Kerr, MD** *Review > Approve*
6. *Surgical Services (see summary sheet)* **D. Kerr, MD** *Review > Approve*

7. Ambulatory Scope of Services (see attached summary and copies)	D. Kerr, MD	Review > Approve
8. Service Animals	K. Hanley	Review > Approve
9. Quality Manual	K. Hanley	Review > Approve
Dr. Kerr presented the updated documentation for review and approval. K. Hanley also presented the Service Animals and QM manual. J. Cave made the motion to approve documentation as presented. J. Moss seconded the motion. The vote was unanimous to approve as presented.		
D. Review of Contracts	J. Everett	Receive > Approve
J. Everett presented the contract reviews. He informed the board the annual contract review is a requirement of Medicare. J. Cave made the motion to approve the contract list as presented. L. McCravey seconded the motion. The vote was unanimous. All contracts were approved.		
E. Compliance Report	J. Everett	Receive > Approve
F. 340B Policies	J. Everett	Receive > Approve
J. Everett presented the 340B Policies. John explained what the 340B is. J. Moss made the motion to approve the policies as presented. M. Tyrrell seconded the motion. The vote was unanimous.		
G. Appoint Safety Officer	E. Helms	Receive > Approve
E. Helms requested Renie Gaydos continue as CMH Safety Officer. Ella feels she has done a great job and would like Renie to continue in this position. L. McCravey made the motion to keep Renie Gaydos as Safety Officer. J. Cave seconded the motion. The vote was unanimous and		
H. Report of Adjacent Building & Equipment inspections	E. Helms	Review/Approve
E. Helms gave a report of the building inspections that have been done. The purchase is pending structural and mechanical inspections.		
I. EOC Report & Facility Management Compliance Codes Inspection 2019	B. Dickinson/R. Gaydos	Review > Approve
B. Dickinson presented the EOC Report and Management Compliance Codes Inspection for 2019. L. McCravey made the motion to approve the EOC report as presented. L. McCravey seconded the motion. The vote was unanimous and approved.		
J. Construction Manger Ranking	E. Helms	Review > Approve
The construction manager rankings were discussed. There was no decision reached. The Board will meet at a later date and re-evaluate the construction presentations. L. McCravey made the motion to meet at a later date and re-evaluate the construction companies. J. Moss seconded the motion. The vote was unanimous.		
K. Authorize Negotiation and Award Bid for Construction Manager	E. Helms	Review > Approve
There was no decision reached at this time.		
L. Reports (Other Committees/Meetings)		
1. Finance Report - Financial Report	J. Everett, CFO	Receive > Approve
J. Everett presented the finance report for November. There was a \$60k profit for November 2019. An adjustment of \$80k due to old lab entries. This should be the end of the lab entries. No major issues to discuss. J. Cave made a motion to approve the finance report as presented. M. Tyrrell seconded the motion. The vote was unanimous and the report was approved.		
2. Nursing Report - Monthly Update	K. Goodwin, RN	Inform
K. Goodwin gave the nursing report. Over the last 3 months, CMH has hired 9 nurses, some just graduated and 6 with experience. Just finished Nursing Boot Camp. Contract nursing labor is still running about 17% but should be going down soon.		
3. Quality Management	K. Hanley, RN	Inform
<ul style="list-style-type: none"> a. Quality, Risk & Regulatory Update b. Committee Reports 		
K. Hanley gave the QM report. Kristi has updated QM to accommodate the new CMS requirements. By March, CMH infection control must have a full anti-biotic stewardship implemented. CMH is no longer required to offer dental care to the swing bed patients. Maternal designation requirements have been delayed to 2021, so this will give us more time to get policy updated and put in place. Kristi is working on several more updates in the next few months. CMH is still under the national average for readmits. Corrective action plans will be reviewed and closed out. This report will be available in January 2020.		
4. Administration Report	E. Helms, CEO	Inform
E. Helms gave the administration report. Previously we were under DNV. A couple of years ago CMH opted out of DNV surveys, waiting on CMS survey. CMH has opted to go back to DNV for a structural survey the spring of 2020.		
M. Announcements		
VI. Board to convene in executive session pursuant to Section 161.032(b) of the Texas Health and Safety Code, Re: Receive and Discuss Compliance Report		R. Riggan
The board convened into executive session at 9:19 am.		

VII. Board to convene in open session and take action if needed on matter discussed in Executive Session

R. Riggan

The board re-convened into open session at 9:34 am.

V. Meeting Finalization

R. Riggan

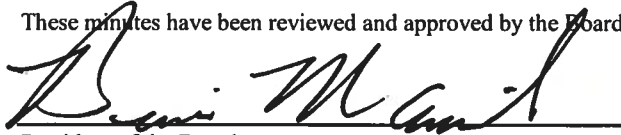
Next meeting scheduled for January 29, 2020.

VI. Adjourn

R. Riggan

Jason Cave made the motion to adjourn Loretta seconded the motion. The vote was unanimous. The board adjourned at 9:35am.

These minutes have been reviewed and approved by the Board of Directors.



President of the Board

01/29/2020

Date

